

The
wittenberg
Guide to Mobile
Credentials Setup



Step 1: Find the Email from Chief Jim Hutchins in your Wittenberg Email account

Search for the term
"Wireless Credentials".
See snip of email on next page



If you only very recently deposited and filled out your forms, you may not have been issued the credentials yet. In that case, send an email to housing@wittenberg.edu and let them know you haven't received your credentials email.



*** This email was sent from a non-Wittenberg email service ***

Access Your Mobile Credential

You have been issued a Mobile Credential. To complete your account setup and access your Mobile Credential please follow the steps below:

- 1 On your Mobile device, open this email and click the 'Complete Account Setup' button below to install the App. Once installed open the app, your invitation code (as shown below) will be populated on the 'Redeem Invitation Code' screen.

[Complete Account Setup](#)

- 2 If the link above does not open the App Store you can download the App by clicking one of the links below.

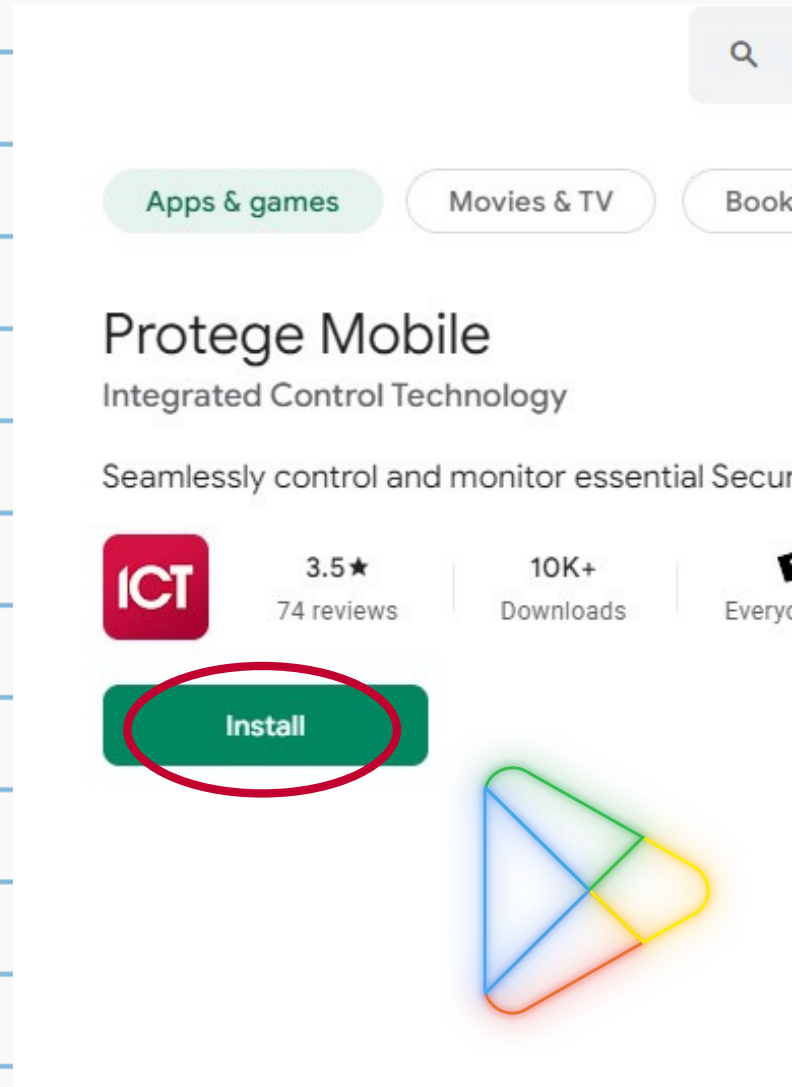
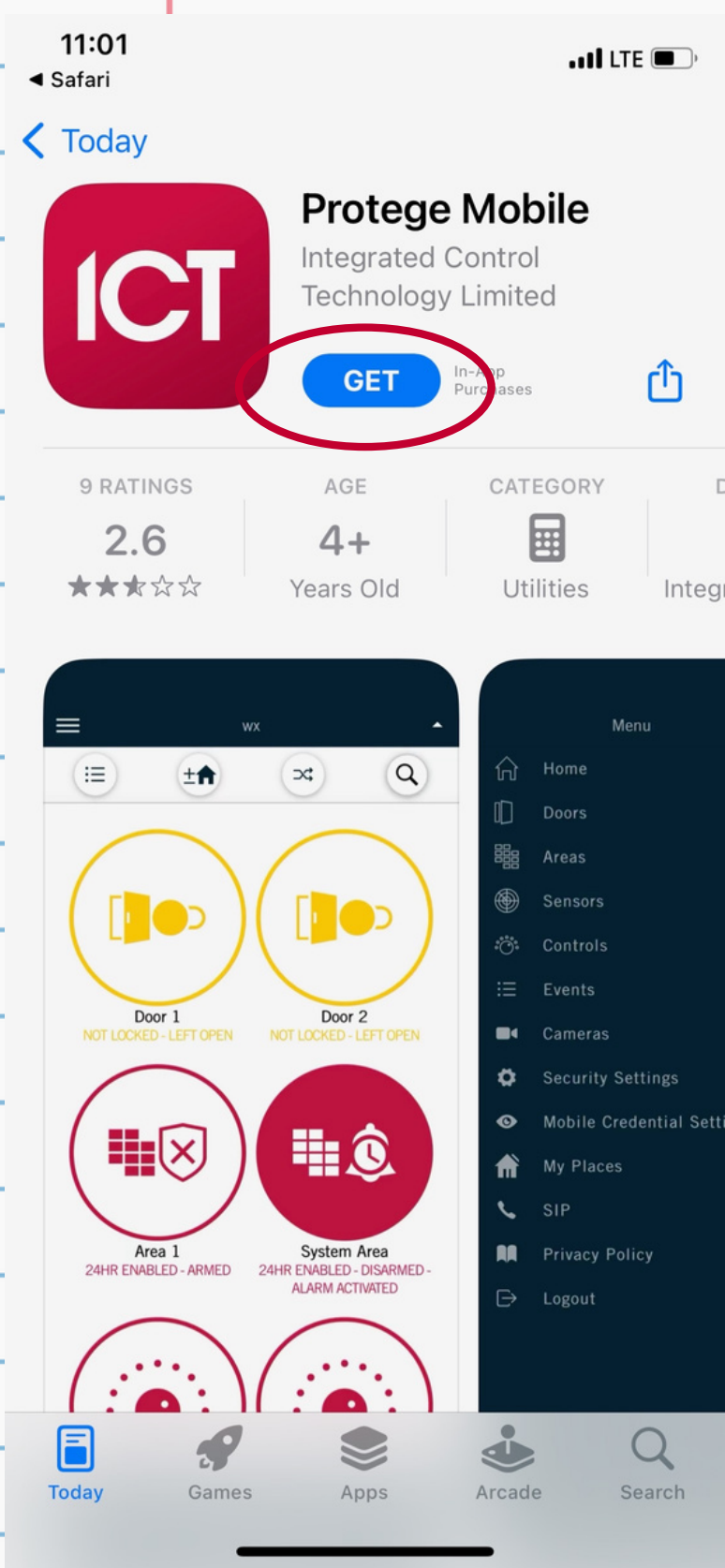
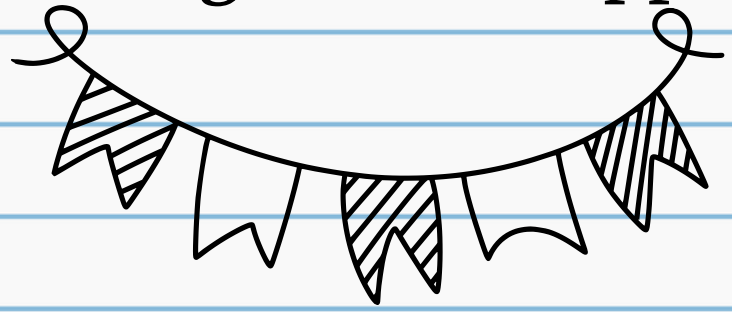


Once installed, open the App and click 'Redeem Invitation Code'. Your invitation code is below.

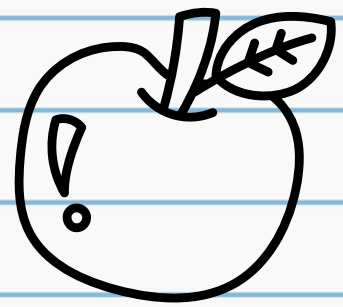
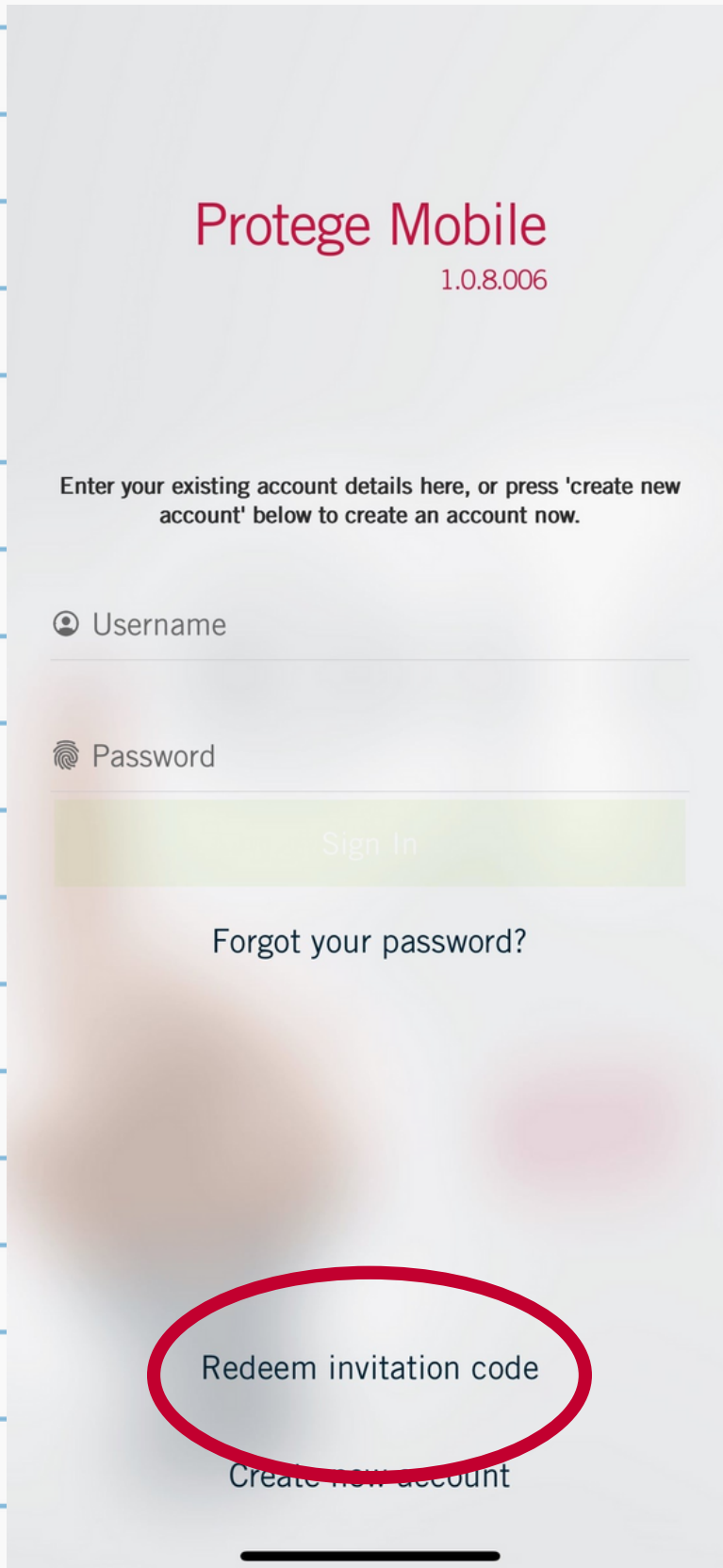
Invitation Code: **A1BCDE**

- 3 After completing the sign up process correctly you will be able to login and view your issued credentials. If you cannot see any credentials please contact your security manager.
- 4 Your security manager will confirm when you can use your mobile device to enter the building.

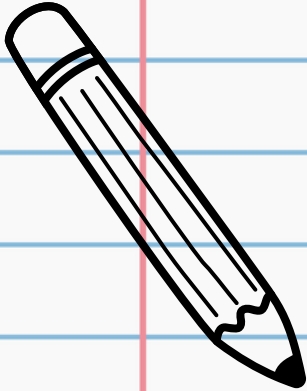
Step 2: Download Protege Mobile App



Step 3: Open app and press "Redeem Invitation Code"



Step 4: Enter Code you received in your email, should be towards the bottom



Protege Mobile
1.0.8.006

Invitation Code
A1BCDE ← Insert your code here

Password
|

Confirm Password

Please confirm that you have read and accepted our [terms of use](#) and [privacy policy](#).
Your personal details will only be used to administer

^ v Done

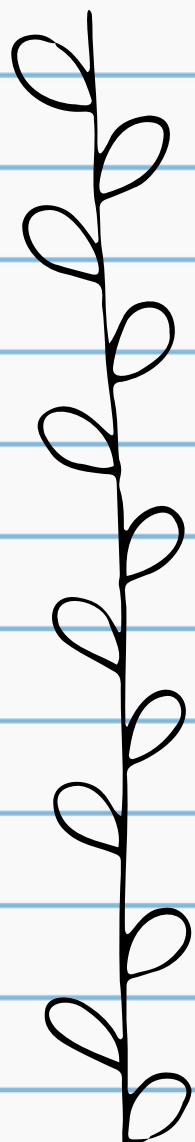
I accept the terms and privacy policy

Sign up

Already have an account?



Step 4: Create password, use the same one as your Witt email



Protege Mobile
1.0.8.006

🔒 Invitation Code
A1BCDE

🔒 Password
●●●●●● ← Create Password

🔒 Confirm Password
●●●●●●

Please confirm that you have read and accepted our [terms of use](#) and [privacy policy](#).

Your personal details will only be used to administer your account and to provide the services you have requested from us.

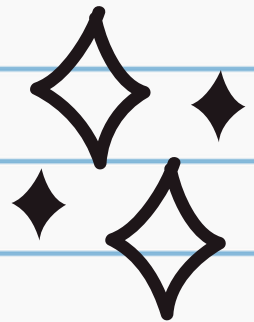
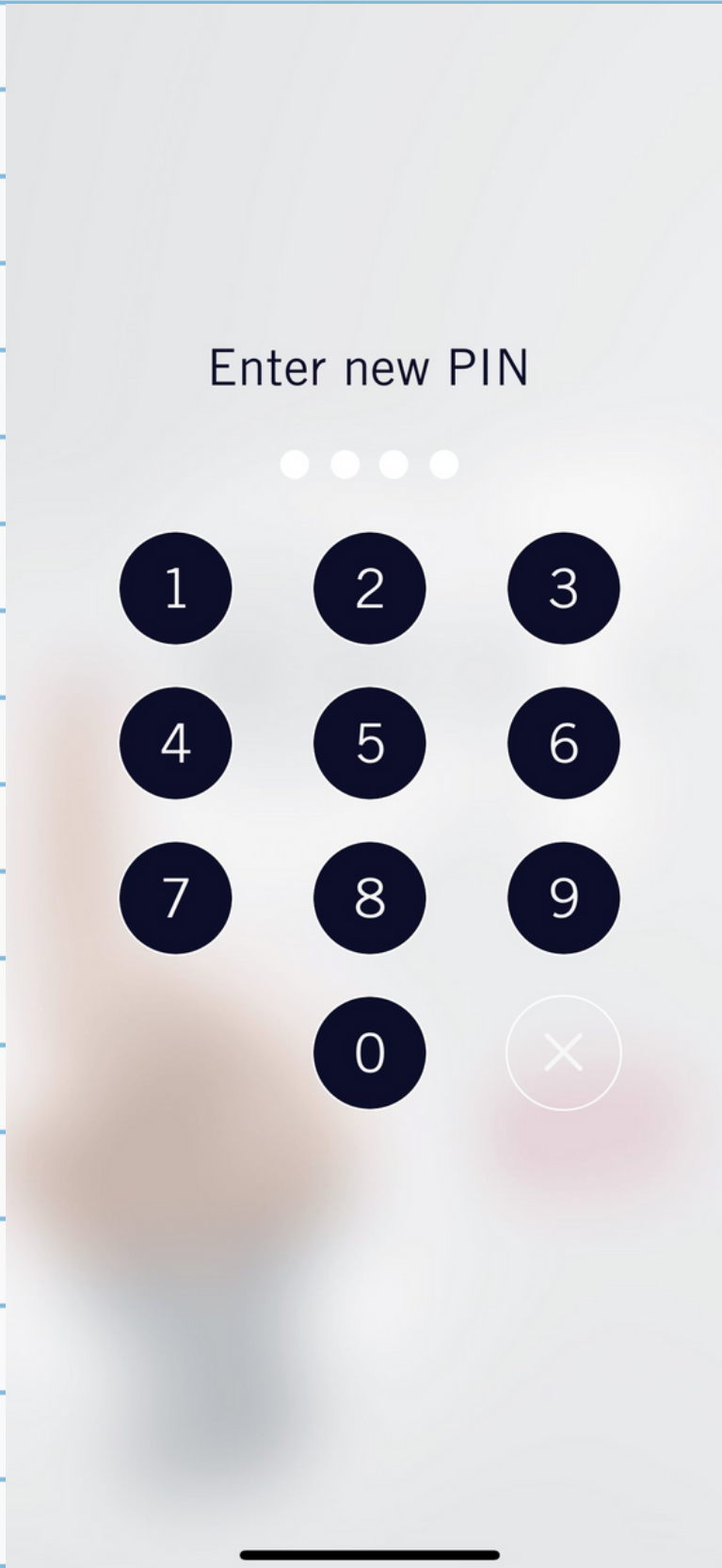
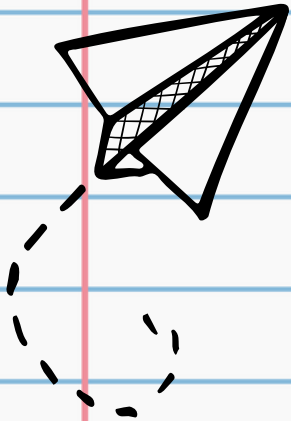
I accept the terms and privacy policy

Sign up

Already have an account?



Step 5: Create pin, use the same one your use for your smartphone



*Step 6: Change Require Pin from "Always" to "Never"

Account Settings

Done

Require PIN

Always ▾

Select how often you would like to enter the PIN for this app.

Account Settings

Done

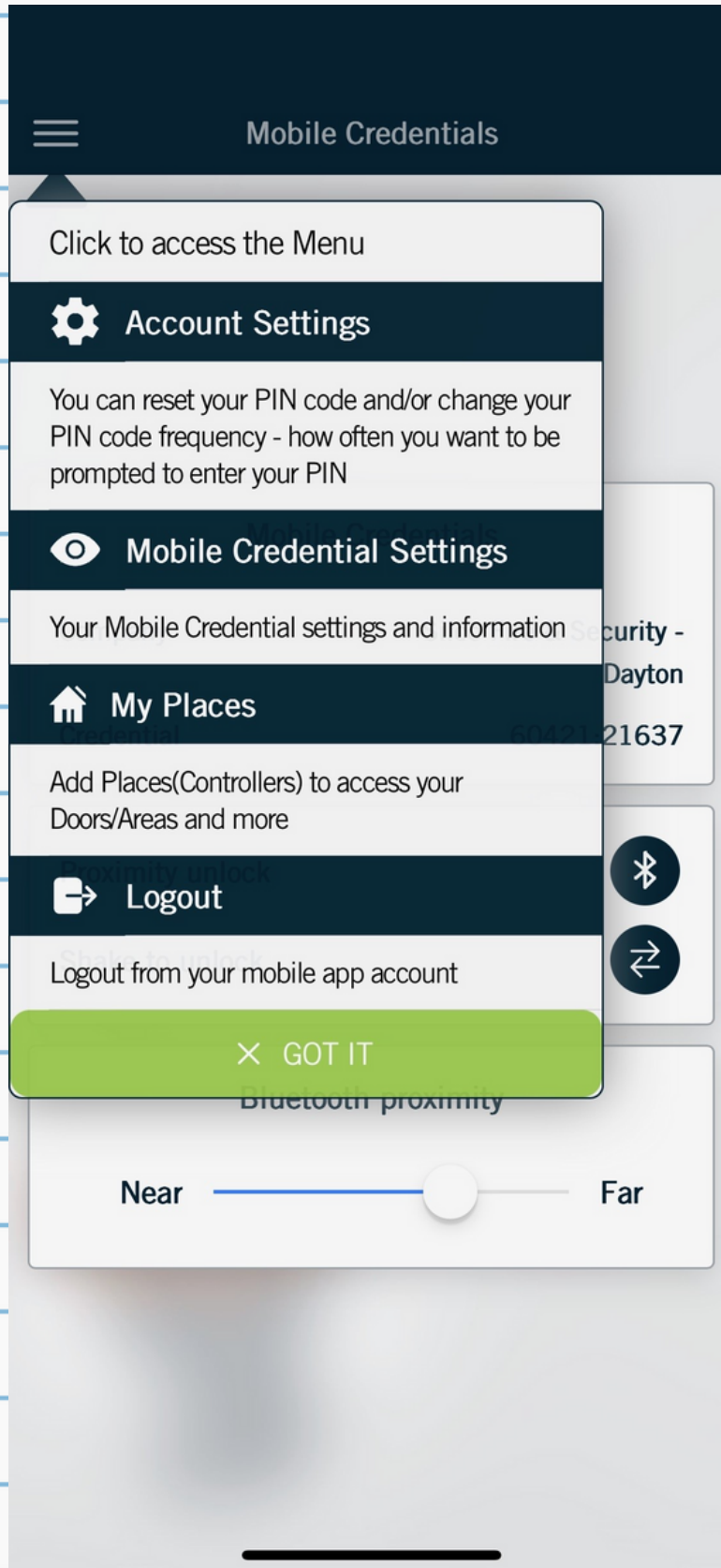
Require PIN

Never ▾

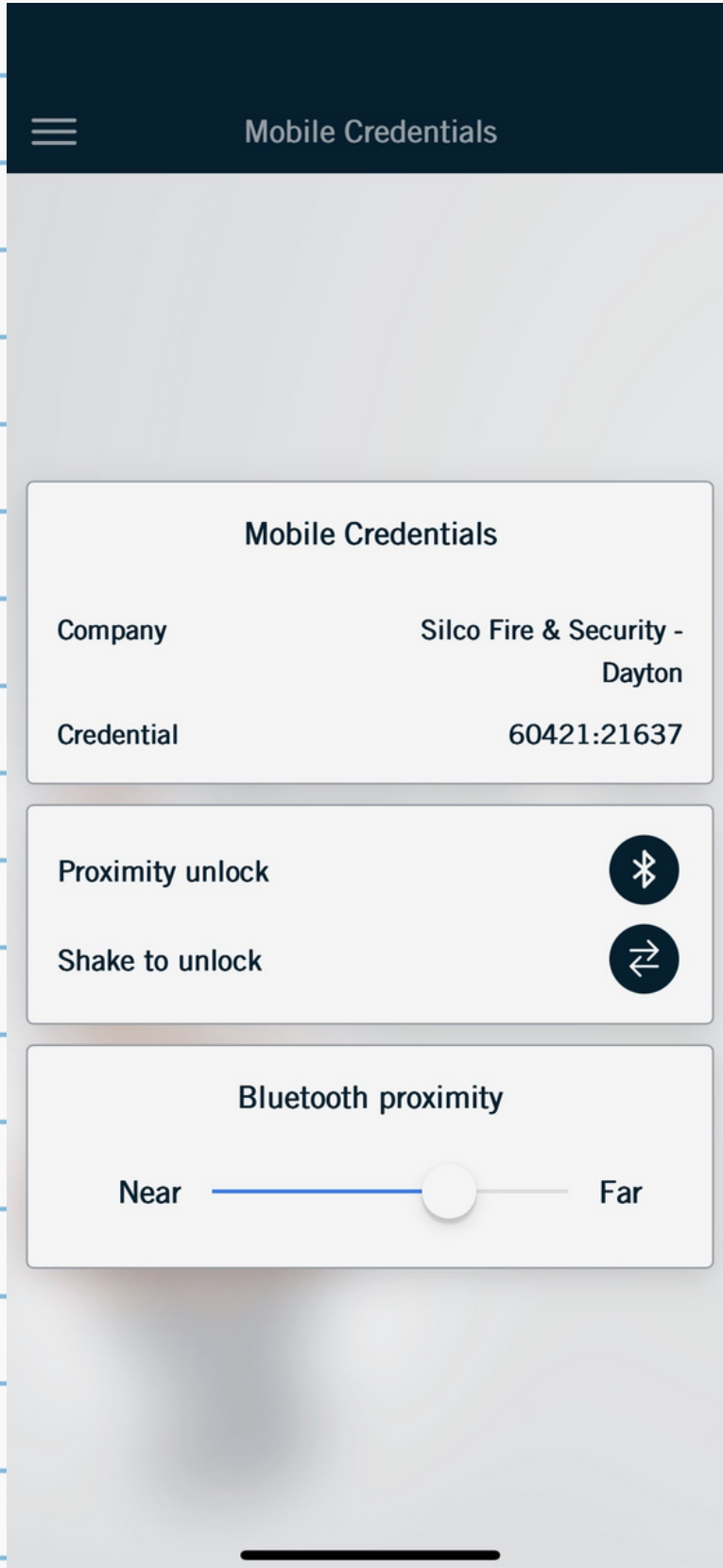
Select how often you would like to enter the PIN for this app.

*This is a preference, but most students find it annoying and cumbersome to have to enter a pin every time they want to enter their building

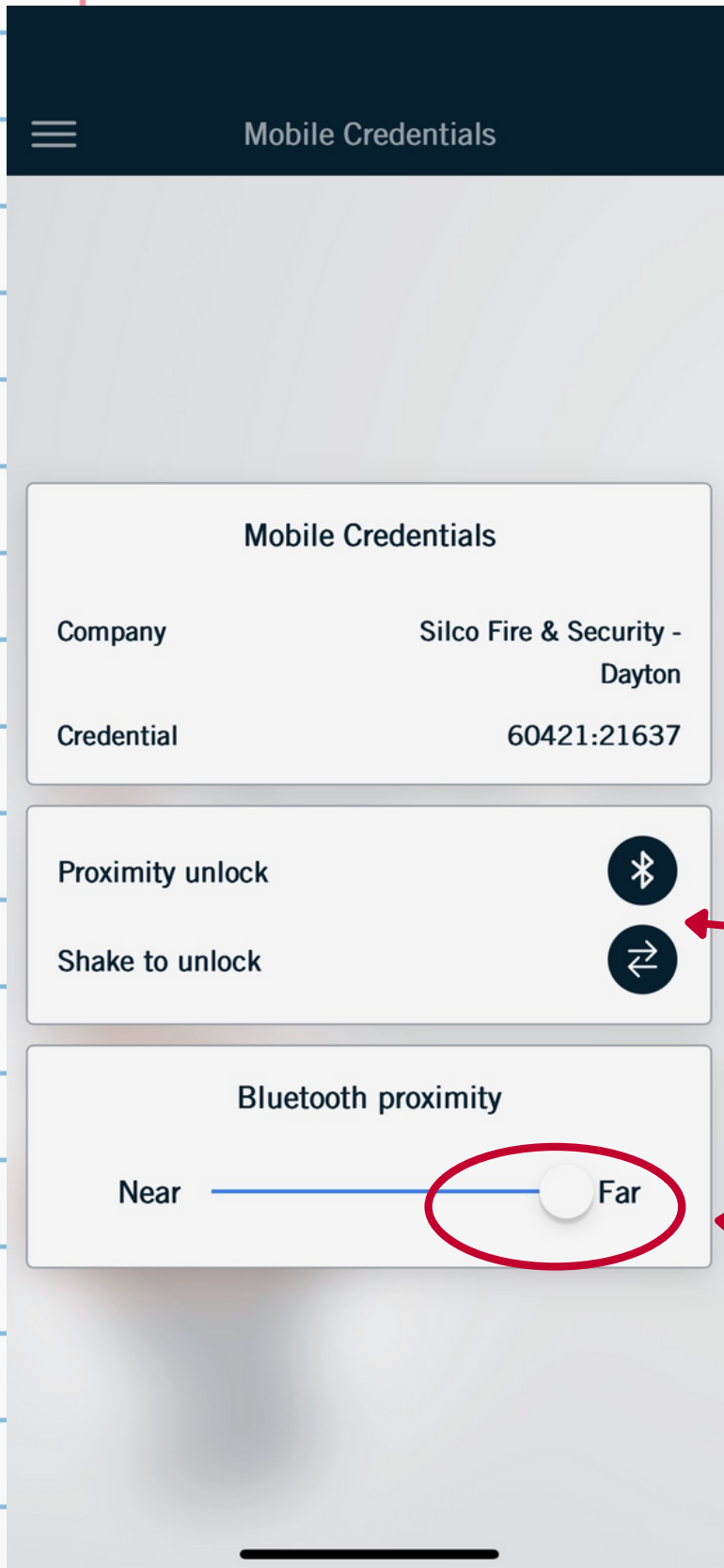
Step 7: Click "Got it"



You now see the home screen
This is the screen you will see when you
open the app to get into your building



Step 9: Change settings



Make sure both the "Proximity unlock" and "Shake to unlock" are selected. They will be dark when selected

Set Bluetooth proximity to "Far"

Step 10: Tips & Tricks

Tip 1: Open app before you approach the door and make sure you are on the Home screen

Tip 2: Touch the back of your phone to the sensor, the sensor should turn green and make a beeping sound

Tip 3: If you get a new phone or delete the app. Just download the app and sign in with your Witt credentials.

If you need assistance you can email housing@wittenberg.edu or Chief Jim Hutchins at hutchinsj@wittenberg.edu

