

# Wittenberg University

## 2023 Student Biweekly Payroll Schedule

SUMMER 2023 PAYROLL (MONTHLY)						
Month	Payroll Period			Timesheet Due by <b>9:00 p.m.</b>	Approval Due by <b>3:00 p.m.</b>	Pay Date
May	05/01/2023	to	05/31/2023	<b>06/01/2023</b>	<b>06/02/2023</b>	06/09/2023
June	06/01/2023	to	06/30/2023	<b>07/05/2023</b>	<b>07/06/2023</b>	07/14/2023

SUMMER 2023 PAYROLL (BIWEEKLY)						
No.	Payroll Period			Timesheet Due by <b>Sunday, 11:59 p.m.</b>	Approval Due by <b>Monday, 12:00 p.m.</b>	Pay Date <b>Friday</b>
<b>15</b>	07/01/2023	to	07/16/2023	<b>07/16/2023</b>	<b>07/17/2023</b>	07/21/2023
<b>16</b>	07/17/2023	to	07/30/2023	<b>07/30/2023</b>	<b>07/31/2023</b>	08/04/2023
<b>17</b>	07/31/2023	to	08/13/2023	<b>08/13/2023</b>	<b>08/14/2023</b>	08/18/2023
<b>18</b>	08/14/2023	to	08/27/2023	<b>08/27/2023</b>	<b>08/28/2023</b>	09/01/2023

SUMMER 2023 PAYROLL (BIWEEKLY)						
No.	Payroll Period			Timesheet Due by <b>Sunday, 11:59 p.m.</b>	Approval Due by <b>Monday, 12:00 p.m.</b>	Pay Date <b>Friday</b>
<b>19</b>	08/28/2023	to	09/10/2023	<b>09/10/2023</b>	<b>09/11/2023</b>	09/15/2023
<b>20</b>	09/11/2023	to	09/24/2023	<b>09/24/2023</b>	<b>09/25/2023</b>	09/29/2023
<b>21</b>	09/25/2023	to	10/08/2023	<b>10/08/2023</b>	<b>10/09/2023</b>	10/13/2023
<b>22</b>	10/09/2023	to	10/22/2023	<b>10/22/2023</b>	<b>10/23/2023</b>	10/27/2023
<b>23</b>	10/23/2023	to	11/05/2023	<b>11/02/2023*</b>	<b>11/03/2023*</b>	<b>11/09/2023*</b>
<b>24</b>	11/06/2023	to	11/19/2023	<b>11/16/2023**</b>	<b>11/17/2023**</b>	<b>11/22/2023**</b>
<b>25</b>	11/20/2023	to	12/03/2023	<b>12/03/2023</b>	<b>12/04/2023</b>	12/08/2023
<b>26</b>	12/04/2023	to	12/17/2023	<b>12/17/2023</b>	<b>12/18/2023</b>	12/22/2023

\* Due to 11/10 being a federal holiday (Veterans Day), Timesheet submission deadline will be Thursday, 11/02 by 11:59 p.m. and Supervisor approval deadline will be Friday, 11/03 by 12:00 p.m. with students being paid on Thursday, 11/09. Students should estimate time worked between 11/02-11/05, if applicable.

\*\* Due to 11/23 being a federal holiday (Thanksgiving) and the university being closed on Friday, 11/24, Timesheet submission deadline will be Thursday, 11/16 by 11:59 p.m. and Supervisor approval deadline will be Friday, 11/17 by 12:00 p.m. with students being paid on Wednesday, 11/22. Students should estimate time worked between 11/16-11/19, if applicable.