Due: 8th Friday of Fall Semester or prior to announcing the trip as a CMSV 100 option (whichever comes earlier)

Service Immersion Trip Proposal (Spring Break 2019)

Trip Information
Sponsoring Wittenberg Organization/Department__________________________________________________________

Trip Location________________________________________________________________________________________

Departure Date  __________________  Return Date ______________________ Cost to participate __________________

# of Wittenberg Student Participants _________________ Student application deadline __________________ ______

Check below to indicate who has approved this trip:
€ VP or Provost/Advisor (administrative staff/student organization)
€ Department Chair (faculty)
€ Field Studies Committee (credit-bearing trip)

Is the service experience an academic requirement of a course?  ___yes  ___no

€ I understand that international service immersion trips must adhere to the Short-Term International Travel Policy and I have reviewed the waivers and forms that students need to fill out with Director of International Education and Study Abroad.

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<th>Title</th>
<th>Name</th>
<th>Phone #</th>
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<tr>
<td>Organization/Department Trip Leader</td>
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<td>Organization/Department Trip Leader (if more than one)</td>
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<td>Student Leader (if known/applicable)</td>
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Service Information
Name of organization where students will be completing their service:
___________________________________________________________________________________________________

Please provide a brief description of the mission and purpose of this organization:
___________________________________________________________________________________________________

Name and title of contact person at the organization who will be helping to set up the service experience:
___________________________________________________________________________________________________

Email Address ________________________________ (if possible)

What type of transportation do you plan on using?
___________________________________________________________________________________________________

Where will the participants be staying during the week?
___________________________________________________________________________________________________

Please explain the tasks/responsibilities of this service experience.
___________________________________________________________________________________________________
___________________________________________________________________________________________________
___________________________________________________________________________________________________
___________________________________________________________________________________________________

Community Service
Wittenberg University
Hagen Center
723 N. Fountain Avenue
937-327-7523
Please explain how the service experience will allow students to achieve the following learning outcomes:

- Acquire and apply skills, abilities, and knowledge to serve an organization that benefits the community.
- Gain an understanding of a community by building reciprocal relationships within a community organization.
- Develop an empathetic understanding for other people and life situations.
- Build confidence in one’s ability to contribute to the common good.

Local Engagement Experience

The CMSV 100 experience provides students the opportunity to:

Participate in a service immersion experience offered during break times that are sponsored by a Wittenberg organization. For an immersion experience to count for CMSV 100, it must also offer participants who want to use this experience to complete their community service requirement an engagement experience in the local community. CMSV 100 students who participate in the immersion experience will complete 27 hours of direct service, which includes this engagement experience in the local community (typically a minimum of 3 hours of service and in most cases, should be completed prior to the trip). The coordinator of the immersion experiences will need to have the local engagement experience approved by the Director of Community Service.

The local engagement experience must:

- help students understand the role and function of a non-profit in the community.
- offer students a engagement experience that reflects the type of engagement they will experience during the service immersion trip.
- provide the opportunity for participants of the trip to serve in the community together.
- have a direct service component.

Please explain what type of local engagement experience you would like to offer the participants, how it meets the local engagement experience criteria, and possible dates that would work to offer this experience.

How do you plan on reflecting with students about their service experience?

What additional information do we need to know?

I have read the Service Immersion Trip Guidelines, Checklist and Important Dates, Understanding the Community Service Requirement, Rights and Responsibilities of Service Immersion Trip Coordinators and Students, as well as the Safety Guidelines for Students Engaging in the Community-Service Immersion Trips and fully understand and agree to them.

Signature of Service Immersion Trip Leader: ____________________
Date: ________________

Attachments:
- Service Immersion Guidelines, Checklist and Important Dates - Spring Break 2019
- Understanding the Community Service Requirement
- Safety Guidelines for Students Engaging in the Community-Service Immersion Trips
- Rights and Responsibilities of Service Immersion Trip Coordinators and Students
- Waivers and Forms