### Department of Education Petition Form

**Student’s Name:**

**Date:**

**Major:**

**Advisor:**

**Minor:**

**Advisor:**

**Program Completion, Semester/Year:**

Directions. Please fill out the entire petition form, and attach any supplemental documents. Submit the completed petition to the appropriate person(s) outlined below under section 1.

Petitions will be discussed by the education faculty and a determination of the petition will be communicated to you in a timely manner.

1. To whom are you directing your petition? (Check all that are appropriate)

   - [ ] **To the Education Department Faculty**
     - [ ] Admission to the Program
     - [ ] Permission to Student Teach
     - [ ] Removal from the Program
   - [ ] **To the Department Chair**
     - [ ] Coursework sequence
     - [ ] Instructor Ratings
     - [ ] Other
   - [ ] **To the Director of Licensure**
     - [ ] Licensure issues
     - [ ] Transfer credits
     - [ ] Coursework regarding licensure
   - [ ] **To the Director of Student Teaching and Teacher Placement**
     - [ ] Student Teaching
     - [ ] Field Experiences

2. Please describe below the specific item of concern. List possible solutions, possible consequences, hardships, and other considerations. Use additional paper if necessary.

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**FOR EDUCATION DEPARTMENT USE ONLY**

Result of petition ________________________________________________

Signed ___________________________ Date ________________________

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2014-15 Education Handbook