



2026-2027
Identity Verification
Worksheet

Your **2026–2027 Free Application for Federal Student Aid (FAFSA)** was selected for a federal review process called **verification**, which is required by the **U.S. Department of Education** to confirm the accuracy of information provided on your FAFSA. As part of this process, Wittenberg University will compare information from your FAFSA with the information you provide on this worksheet and any other required documentation. Verification of your identity must be completed before federal student aid can be disbursed, and failure to complete this process may affect your eligibility for Title IV aid. The Department of Education’s guidance allows institutions to verify identity by having the student present an unexpired, valid government-issued photo identification either **in person, via live video call with an authorized school representative**, or through documentation of identity verification performed by a third party that meets the **NIST Identity Assurance Level 2 (IAL2) standard**; if you are unable to appear in person, additional options such as the notary process can be used by the student.

Important: You must submit this completed worksheet, a copy of your identification documentation, and any other requested documents to the Wittenberg University Student Financial Services Office **within 30 days of receipt of this notice and no later than the first tuition payment deadline.**

If you have questions about how to complete this form or the identity verification options available to you, please contact the Financial Aid Office for assistance.

A. Student Information

<hr/>			<hr/>
Last Name	First Name	MI	SSN or ID Number
<hr/>			<hr/>
Student’s Street Address (include apt. no.)			Date of Birth
<hr/>			<hr/>
City	State	Zip Code	Email Address (optional)
<hr/>			<hr/>
Student’s Home Phone Number, including area code (optional)			Cell Phone Number (optional)

B. Identity Verification (To Be Signed at the Institution or confirmed by a Notary)

The student must verify their identity by presenting an **unexpired, valid government-issued photo identification (ID)**, such as a driver’s license, other state-issued ID, or a passport. The student may complete this requirement **in person at Wittenberg University or before a notary public**.

If completing this requirement in person, the University will maintain a copy of the student’s photo ID annotated with the date it was received and reviewed, and the name of the institutional official authorized to review the ID.

C. Certification and Signatures

By signing this document, the student certifies that they appeared in person before an authorized institutional official or a notary public and presented an **unexpired, valid government-issued photo identification** to verify their identity. The student further certifies that the information provided is true and correct to the best of their knowledge. Providing false or misleading information may result in the denial of financial aid and could subject the student to penalties under federal law.

Student’s Signature

Date

Notary’s Certificate of Acknowledgement

State of _____

City/County of _____

On _____ (Date), before me, _____ (Notary’s Name),
personally appeared _____ (Printed Name of Signer), who proved to me on
the basis of satisfactory evidence of identification (**Type of unexpired, valid government-issued photo ID provided**) to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal:

Notary Public Signature

(Notary Seal)

My Commission Expires: _____ (Date)