



Transfer Delivery Instructions For Stocks, Mutual Funds, EFTs, ACH Transfers, and Cash

Please notify Wittenberg's Office of Philanthropy and Alumni Engagement by phone (937-327-7430) or email at wittfund@wittenberg.edu to provide donor name and stock details. Several brokers do not provide this information, which makes it difficult to identify the donor and could delay gift processing and tax receipting.

Park National Bank Delivery Instructions

Stocks, Bonds, and Eligible Securities	Open-End Mutual Funds
<p>The Northern Trust Company (DTC #2669) Park National Bank, Custodian Acct #17-88268 FBO: Wittenberg University Gift Account: A1578-1</p> <p>Please include Wittenberg University and donor name. If you have any questions, please contact us at wittfund@wittenberg.edu or 937-327-7430.</p>	<p>We use Matrix Financial Solutions to process mutual fund transfers. You will need to contact us directly to obtain the specific account information needed to transfer your mutual fund. ACAT # 5954</p> <p>Please email: NewAccounts@ParkNationalBank.com</p> <p>Brenda Brown: Phone 740-349-0459 Sheila Harbison: Phone 937-547-2612</p>
EFT, ACH, or Cash Deliveries <i>Cash deliveries can be wired or mailed by check.</i>	
<p>Wire to:</p> <p>Park National Bank Routing ABA # 044101305 GL Account # 0400194 Attn: Trust Department FBO: Wittenberg University Gift Account: A1578-1</p>	<p>Mail to:</p> <p>The Park National Bank Attn: Trust Department 50 North Third Street - PO Box 3500 Newark, OH 43058-9983 FBO: Wittenberg University Gift Account: A1578-1</p>
Government or Agency Issues	Money Market Mutual Funds
<p>Through Fed Chicago Northern Chgo / Trust ABA Routing # 0710-0015-2 FAO # 17-88268, Park National Bank</p>	<p>Please redeem. Send proceeds using the EFT, ACH, or Cash Deliveries instructions above.</p>

OFFICE OF PHILANTHROPY AND ALUMNI ENGAGEMENT

Bayley Alumni House, 134 W. Ward Street, Springfield, OH 45504
937-327-7430 | www.wittenberg.edu/giving | wittfund@wittenberg.edu
Mailing Address: Post Office Box 720, Springfield, OH 45501-0720