The By-Laws of the Interfraternity Council

Wittenberg University
Approved 09/27/2017

Article I
By-Law Policy

Section 1 – By-Law Policy

A. By-Laws may be deleted or amended by a two-thirds (2/3) affirmative vote of the delegates
B. Proposed By-Laws must be submitted in writing
C. Proposed By-Laws shall be discussed and modified, if necessary, at the Council meeting during which they are presented. They shall then be tabled until the next regular meeting of the Council, where they will again be discussed and put to a vote by the chapter delegates

Article II
Executive Officer Responsibilities

Section 1 – Executive Officer Responsibilities

A. Every officer will be responsible for the writing of the IFC End-of-Year reports, to be distributed to the member chapters by the Secretary
B. Each officer will be required to hold roundtable meetings to review and train chapter constituents with similar roles on pertinent information related to their positions (see requirements in position descriptions below).
C. President
    1. Responsible for all operations of IFC
    2. Preside over all IFC and IFC Executive meetings
    3. Cancel any regularly scheduled meeting, 24 hours in advance, upon notice that 1/2 of IFC's active chapters in "Good Standing" will not have representation present due to conflicting legitimate chapter functions
    4. Serve as liaison between IFC and faculty, staff, and administration
    5. Responsible for assisting the Director of Fraternity and Sorority Life with the Officer's Training Program for all new officers
    6. Preside over all Presidents' Round Tables in conjunction with the Panhellenic President
    7. Serve as the primary spokesperson for IFC to Wittenberg and the general public
    8. Attend monthly meetings with the Director of Fraternity and Sorority Life and Panhellenic President
    9. Call special meetings as needed on behalf of the council or any other executive officer's committees
    10. Coordinate New Member Education programs in conjunction with the Panhellenic President
    11. Attend, or have attended, the AFLV Conference and either of the NIC sponsored leadership conferences: UIFI or IFC Academy
    12. Support all fraternity and IFC sponsored functions when possible
    13. Possess the "Official" copy of the constitution in conjunction with the IFC Chief Justice of Standards
    14. Hold one roundtable meeting every semester with chapter Presidents to discuss key initiatives within IFC, as well as any other pertinent information that chapter Presidents

should be aware of.

D. Chief Justice of Standards
    1. Attend all IFC and IFC Executive meetings
    2. Coordinate the IFC Judicial Hearing process.
    3. Ensure the adjudication of complaints referred to IFC Judicial Affairs with respect to rush or risk management infractions, in conjunction with the Vice President of Recruitment if the infraction is recruitment-related
    4. Responsible for enforcing the IFC risk management policy and providing risk management education to all IFC chapters
    5. Responsible for updating the constitution, possessing the "Official" copy of the constitution in conjunction with the President, and conducting all IFC voting procedures
    6. Interpret any point not explicitly stated in the IFC constitution to then be approved as a valid interpretation by a 2/3 affirmative vote of the IFC delegates
    7. Hold one roundtable meeting every semester with each chapter's Sargent at Arms (or equivalent position) to review proper disciplinary procedures, knowledge of Roberts Rules of Oder, acceptable judicial practices, as well as any other pertinent information for this constituency to know.

E. Vice President of Recruitment
    1. Attend all IFC and IFC Executive meetings
    2. Receive and refer all valid complaints regarding rush infractions to the Chief Justice of Standards
    3. Work with the Panhellenic Recruitment Chairperson to set formal recruitment dates and coordinate recruitment marketing events
    4. Review recruitment rules and procedures annually with IFC and chapter recruitment chairmen
    5. Coordinate council-sponsored recruitment interest events such as information sessions, Round Robins, Chili Cookoff, etc.
    6. Hold one roundtable meeting before and after each recruitment period to discuss acceptable recruitment procedures and to review the previous recruitment period to improve any processes deemed worthy of revision.

F. Vice President of Records and Finance
    1. Attend all IFC and IFC Executive meetings
    2. Maintain responsibility for all IFC receipts and disbursement of IFC funds, including those funds allocated by Student Senate in addition to collecting dues and Greek Week dues from all member chapters.
    3. Maintain complete and accurate minutes of every IFC and IFC Executive meetings, in addition to keeping record of attendance to all IFC meetings. All minutes shall be distributed in a timely fashion to IFC General Body and IFC Executive Officer Board separately. Fines shall be billed accordingly to chapters based upon the number of unexcused absences accrued whether such if from chapter delegates or from Executive Officer Board Members.
    4. Present semester budgets based upon officer requests, and therein track officer expenditures in addition to providing IFC a weekly financial status and updated budget reports, ensuring organization transparency. All expenses by IFC must first be approved by this position if previously budgeted for; otherwise the member chapters must approve of the expense with a 2/3 vote.
    5. Prepare the annual IFC budgetary request to Student Senate in coordination with the IFC President as well as aid in the preparation and distribution of the IFC End-of-year Report, completed in the final two weeks of every spring semester annually.

6. Oversee and ensure the deliberation and completion of the AFLV award process during each spring semester annually.
7. Hold one roundtable meeting every semester with each chapter's delegates to review their role and responsibilities.

G. Vice President of Philanthropy and Project Development
1. Attend all IFC and IFC Executive meetings
2. Collaborate with the Community Service Office, the Panhellenic Council of Wittenberg University, and IFC member chapters to establish philanthropic and community service events which encourage IFC and chapter engagement in the Springfield community and Wittenberg University campus such that IFC is involved in/co-sponsors a minimum of two events per each academic semester. Such efforts involving collaboration and records of IFC initiated philanthropic efforts are as follows:
    a. Coordinate Springfield-area service sites for each chapter that could encourage long-term philanthropic and community service involvement across multiple semesters and beyond each specific chapter's national service partner (if applicable).
    b. Coordinate with the Panhellenic Philanthropy chair on events (i.e. Blood drives, Walk a Mile in Her Shoes, and others).
    c. Coordinate philanthropy roundtables at least twice a semester that works with each chapter's philanthropy chair to go beyond chapter service-hour minimums.
    d. Record service hours and monetary donations by the chapters monthly and in conjunction with the Office of Student Involvement, offering incentives to chapters with the most improved and highest overall service hour count.
3. Plan and coordinate Greek Week in conjunction with the Panhellenic Programming Chairperson, according to the Greek Week guidelines set forth in the bylaws, in addition to any outside programming.
4. Plan and coordinate any IFC projects and programs to promote interfraternity community and educational development.
5. Hold one roundtable meeting every semester with each chapter's philanthropy chair to coordinate blood drives, collaborate on philanthropic initiatives, methods to fundraise, and best practices for managing IFC and chapter events.

H. Vice President of Scholarship
1. Attend all IFC and IFC Executive meetings
2. Assist the Vice President of Member Development in performing all duties with the Greek 101 educational program established for new members of the Greek Life community, therein including chapters in IFC, in conjunction with the Panhellenic Council of Wittenberg University and the Director of Greek Life, outlined in Article II, Section 1, Clause H, point 8, sub-point a.
3. Work with members who are being petitioned for membership by a chapter to create an academic success program (Article VI, Section 5, Clause A, point 4) to improve his GPA to the 2.5 eligibility requirement.
4. Hold one roundtable meeting with each chapter's Scholarship chair (or equivalent position) to review academic standards, collaborate on academic success programs within each chapter, and create Greek-wide academic initiatives that will reinforce the academic integrity of all fraternities.
5. Work with the IFC Vice President of Public Relations to publicize chapter's academic programs.
6. Develop and implement a model scholarship program for chapters to model their academic programs after

7. Serve on the selection committee as a Greek representative for the Leadership Awards ceremony.

I. Vice President of Member Development

1. Attend all IFC and IFC Executive meetings.
2. Develop best practices for new member and member educational programs for Member Fraternities.
3. Collect and report new member retention, academic, and involvement statistics.
4. Organize, develop, and implement a new member orientation program.
5. Develop opportunities for continuing member education by collaborating with alumni, University offices and departments, and student organizations to offer educational programming covering the following topics: academic achievement, alcohol consumption, career preparation, civic engagement, hazing, leadership development, sexual assault/abuse, and values and ethics.
6. Provide advice and support to Member Fraternity member development officers.
7. Plan and coordinate Greek Week in conjunction with the Panhellenic Programming Chairperson and the Vice President of Philanthropy and Project Development, according to the Greek Week Guidelines set forth in the bylaws, in addition to any outside programming
8. Perform all duties associated with the Greek 101 educational program established for new members of the Greek Life community, therein including chapters in IFC, in conjunction with the Panhellenic Council of Wittenberg University and the Director of Greek Life. The responsibilities tied to the Greek 101 educational program are as follows:
    a. All new members during the semester in which they joined their respective IFC affiliated fraternity are required to attend two sessions of the Greek 101 educational program. The schedule of such is to be determined by this position in conjunction with the corresponding Panhellenic Council officer and the Director of Greek Life at Wittenberg University.
    b. That IFC chapters whom have new members not complying with Greek 101 attendance be fined at the discretion of this position and the Director of Greek Life so as to penalize chapters based upon the number of new members not in attendance and the amount of sessions not attended in total.
    c. That the individual holding this position work actively with maintaining public relations to promote the Greek 101 educational program amongst the campus community and the individual IFC chapters.
9. Hold two roundtable meetings each semester, one with each chapter's risk manager to discuss and review best risk reduction procedures, and one with member educators to discuss educational opportunities and continuing leadership/education opportunities.

J. Vice President of Public Relations

1. Attend all IFC and IFC Executive meetings
2. Work to promote the positive public image of the Greek System
3. Work with the VP Philanthropy and Projects to advertise any IFC function.
4. Develop marketing strategy/plan to promote overall recruitment efforts. Assist individual chapters with recruitment marketing and public relations. Coordinate with Panhellenic Public Relations chair where applicable.
5. Implement IFC brand image and conduct branding workshops with chapter public relations chairs as needed.
6. Monitor chapter websites and social media pages for appropriate content and programming.

7. Hold one roundtable meeting every semester with each chapter's secretary and any other members of chapters that control social media and public relations to review proper social media guidelines, best PR practices, and to create a schedule of events to assist the VP of Public Relations in advertising these events for chapters.
8. Keep the IFC website and social media platforms current.
9. Work with Panhellenic Public Relations chair to coordinate initiatives between both organizations.

Article III
Role of the IFC Justice

Section 1 - IFC Justice

The duties and responsibilities of an IFC Justice are as follows:

A. Serve as an impartial justice, as called, on IFC Judicial Board hearings.
B. Uphold:
1. the IFC Constitution, Bylaws, Code of Conduct, and policies;
2. the rules and regulations of Wittenberg University; and
3. the general values-based conduct of fraternity men.
C. Maintain confidentiality in all judicial hearings, matters, and deliberations.

Article IV
Social Policy

Section 1 – Social Event Policies to follow

A. All Chapters will follow their national social event policies and Wittenberg University's programming with alcohol procedure

Section 2 – Social Media Policies to follow

A. All Chapters will follow their national social media policies and Wittenberg University's Posting Policy.

Article V
Hazing Policy

Section 1 – Definition

A. By definition, an act of hazing includes all conditions described by Ohio statutes and/or any activity or attitude, mental, emotional, or physical which ridicules, degrades, embarrasses, leads to confusion or frustration, causes discomfort, or jeopardizes the health, welfare, and safety of an individual or group.

Section 2 – Policies to follow

A. All hazing as defined above is prohibited in accordance with national fraternity policies, university policy, and local, state, and federal law.

Article VI
Recruitment and New Member Education Procedures

Section 1 – Eligibility Requirements

A. All students must have a minimum, cumulative GPA of 2.5 with 16 completed credits, or a GPA of 2.75 with 12-15 completed credits at Wittenberg University
B. Any transfer students must meet equivalent requirements at their previous institution(s) as determined by Director of Fraternity and Sorority Life

Section 2 – Recruitment Event Guidelines

A. Recruitment is a 365 day a year initiative that aims to identify potential men the fraternity may want to extend a bid to after the Official Rush period concludes. Official Rush has a set timeframe, and is characterized as the time in which fraternal organizations are allowed to host official, IFC-approved events that follow the IFC Rush schedule in an effort to more formally recruit men in joining their organization. Within both Recruitment and Rush periods, the following guidelines must always be followed:
B. No alcoholic beverages or drugs are permitted at any official or unofficial fraternity recruitment function either during the school year or school breaks
C. No women are permitted at any official or unofficial recruitment events except when an event is open to the entire campus, as defined in Article I, Section 2, Clause C and might have non-Greek members present
D. Off-campus recruitment events, which must not exceed 35 miles from campus unless approved by the Director of Fraternity and Sorority Life, must follow Wittenberg University guidelines, the fraternity's own policies on hosting events involving travel, and the IFC Social Event Policy, as defined in Article IV
E. All recruitment events must be filed and approved by the IFC Vice President of Recruitment, according to the IFC Social Event Policy

1. No chapter shall hold any official recruitment events outside of the IFC official Recruitment Schedule unless approved by the Vice President of Recruitment who shall seek the approval of the other chapters who may have recruitment events on that day.

Section 3 – Bid Procedures

A. Informal Recruitment & Continuous Open Bidding

1. Continuous open bidding is in effect for the entirety of the semester following the completion of formal recruitment for the academic year. Bids may be given to any eligible student as long as the prospective member will become a voting member during the semester the bid card is signed, unless under extenuating circumstances as approved by the Greek Life Office
2. Any other time throughout the year when an offer of membership is issued and accepted, the student must submit an IFC Bid Acceptance agreement to the Office of Greek Life within 48 hours of acceptance

Section 4 – General Guidelines

A. Purchasing or serving alcoholic beverages or drugs to prospective members is not permitted
B. The use of derogatory language in reference to another fraternity is prohibited
C. Removing or defacing recruitment advertisements, either from the IFC or a specific chapter, is strictly prohibited

1. All advertisements and notices shall be posted in accordance with the university posting policy

D. Women are not permitted to assist chapters in the recruitment of potential new members for their organization.

E. Hazing, as defined in Article V, Section 1, at any Recruitment or Rush event is absolutely prohibited.

Section 5 – Official Recruitment (Rush) Timeline

A. Informal Recruitment (Fall semester)
    1. The IFC Vice President of Recruitment must create and distribute the official IFC Rush schedule to all chapters no later than April 1st. Each chapter will have until April 15th to either switch dates with another fraternity with the approval of the Vice President of Recruitment, or accept the dates assigned to them.
    2. Each chapter must submit their Recruitment events to the Vice President of Recruitment for approval no later than one week after the first day of classes in the Fall semester.
B. Formal Recruitment (Spring semester)
    1. The IFC Vice President of Recruitment must create and distribute the official IFC Rush schedule to all chapters no later than October 1st. Each chapter will have until October 15th to either switch dates with another fraternity with the approval of the Vice President of Recruitment, or accept the dates assigned to them.
    2. Each chapter must submit their Recruitment events to the Vice President of Recruitment for approval no later than December 1st.

Section 6 – Petitioning

A. Males seeking Greek membership who do not meet all of the eligibility requirements, as outlined in Article VI Section 1 of the IFC Bylaws, may only be petitioned for membership by a chapter if the potential new members meets all of the following criteria:
    1. Must hold at least a 2.4 cumulative GPA
    2. Junior or senior status who has shown significant academic progress which can be proven by the chapter seeking his membership
    3. Has extraordinary academic circumstances that prevented him from achieving a 2.5 GPA (i.e. a learning disability that is documented through the school, forced to leave campus for a significant period of time due to extraordinary circumstances, etc.)
    4. Has attended IFC academic programming in efforts to improve his GPA

Section 7 – New Member Education

A. All hazing, as defined in Article V, Section 1, is prohibited in accordance with national fraternity policies (NIC and respective fraternal organizations), university policy, and local, state, and federal law.
B. The New Membership Education Process may not exceed 8 weeks according to NIC standards
C. New Members must attend Greek 101 sessions during their new member education period.
    1. Failure to attend Greek 101 sessions will result in a makeup session with the Vice President of Member Development and/or the Director of Fraternity and Sorority Life. Failure to provide valid excuses for absences, and delinquency in making up these sessions will be subject to the discretion of the Vice President of Member Development and the Director of Fraternity and

Sorority Life.

D. There is to be no alcohol or drug use throughout the New Member Education process

Article VII
Judicial Procedures

Section 1 - IFC Judicial Powers and Responsibilities

Per Article V of the IFC Constitution, the IFC shall be a self-governing organization with an independent Judicial Committee who shall have jurisdiction over cases involving alleged member fraternity violations of IFC policy, including but not limited to:

A. The IFC Constitution, Bylaws, Wittenberg Student Code of Conduct, and policies;
B. the rules and regulations of Wittenberg University; and
C. the general values-based conduct of fraternity men.

Section 2 - Due Process

In appearing before the Judicial Board, each Member Fraternity shall be granted certain rights termed "due process." Those rights are:

A. Right to be notified, in writing, of all charges, as outlined in the Bylaws;
B. Right to present a defense, including the calling of witnesses;
C. Right to question witnesses;
D. Right to be accompanied by an advisor for advisory purposes only, but not for representation;
E. Right to be notified, in writing, of all findings and sanctions imposed, as outlined in the Bylaws;
F. Right to appeal the decision, as outlined in the Bylaws.
G. Right against double jeopardy.

Section 3 - Filing of Complaints

A. Any individual or group may file a complaint against a Member Fraternity, specifying in writing the particular alleged acts of the accused. This must be done by submitting an IFC Judicial Complaint Form to the IFC Chief Justice of Standards. The IFC Chief Justice of Standards shall promptly review and investigate the allegation. Upon determination that an allegation has merit, the IFC Chief Justice of Standards may charge a Member Fraternity with a violation.

Section 4- Notification of Charges

A. Once the IFC Chief Justice of Standards has determined the filed complaint has merit, the Member Fraternity is to be provided written notification of the charges at least one week in advance of the hearing. This written notification shall include the following:

1. Date, time and location of their informal judicial hearing;
2. Description of the alleged violation; and
3. Due Process Rights

Section 5 - Investigatory Evidence

A. All evidence related to a complaint shall be compiled and presented to all parties prior to any Informal Judicial Hearing or Formal Judicial Board Hearing. All evidence shall be directly related to the complaint(s) alleged against the Member Fraternity and shall be approved by the

IFC Chief Justice of Standards prior to circulation.

Section 6 - Informal Judicial Hearing

A. Upon a finding of the IFC Chief Justice of Standards that a filed complaint has merit, he shall offer the charged Member Fraternity the opportunity to participate in an Informal Judicial Hearing.

B. In cases in which the charged Member Fraternity accepts an Informal Judicial Hearing, the IFC Chief Justice of Standards shall meet with a representative of the charged Member Fraternity to discuss the allegations of the complaint.

1. Within three (3) business days of the Informal Judicial Hearing, the IFC Chief Justice of Standards may dismiss the complaint with a finding of no violations or provide the charged Member Fraternity with his finding of violations and recommendation for a resolution through disciplinary sanctions.
2. The charged Member Fraternity has three (3) business days to accept or reject the terms of resolution. If the charged Member Fraternity accepts the resolution, the charged Member Fraternity waives all rights of appeal and the outcome is final.

C. If the charged Member Fraternity rejects the resolution, a Formal IFC Judicial Board Hearing will be convened to hear the case.

D. The IFC Chief Justice of Standards shall not recommend suspension or loss of IFC recognition through an Informal Judicial Hearing. Should the IFC Chief Justice of Standards believe suspension or loss of IFC recognition is warranted, the case shall automatically be referred to a Formal IFC Judicial Board hearing.

Section 7 - Formal IFC Judicial Board Hearing

A. If:

1. The charged Member Fraternity rejects having an Informal Judicial Hearing;
2. The charged Member Fraternity rejects the Informal Judicial Hearing recommendation for resolution; or
3. The IFC Chief Justice of Standards determines the allegation is egregious enough to warrant potential suspension or loss of IFC recognition then

the IFC Chief Justice of Standards shall convene a Formal IFC Judicial Board Hearing.

B. In accordance with Article V of the IFC Constitution, the IFC Chief Justice of Standards will select one IFC Justice from each Member Fraternity who is not involved in the allegation to hear the case.

C. The IFC Chief Justice of Standards shall serve as a non-voting Chief Justice and the procedural officer for all Judicial Board hearings.

Section 8 - Formal IFC Judicial Board Hearing Proceedings

For all IFC Judicial Board hearings, the following procedures shall be followed:

A. Participants: Attendance at all IFC Judicial Board hearings shall be limited to the Member Fraternities involved, any witnesses, the IFC Justices assigned to serve on the Judicial Board for the hearing, the Director of Fraternity and Sorority Life (if he or she is requested to attend by the IFC Chief Justice of Standards) and the IFC Chief Justice of Standards. Additionally, the charged Member Fraternity may be accompanied by its chapter advisor during any Judicial Board hearing. The chapter advisor must be registered as the official chapter advisor of the Member Fraternity.

B. Confidentiality**:** All individuals involved in a hearing are required to agree to a statement of confidentiality. Individuals shall not disclose information regarding the following:

1. Any individuals, Member Fraternities, or IFC Justices involved.

2. Details of the proceedings
3. Witness testimony.

C. Hearing Process**:**

1. Initiation of the Hearing: The IFC Chief Justice of Standards shall inform all individuals present that the hearing will be conducted in an orderly manner and any person causing disruption will be asked to leave. Additionally, he shall advise the charged Member Fraternity of the formality of the hearing and the necessity of all parties to be truthful.

2. Overview of Judicial Hearing Process: The IFC Chief Justice of Standards shall outline the process for the remainder of the hearing as follows:

A.3.a. Presentation of alleged charges, violations, and investigatory evidence against the charged Member Fraternity shall be presented by the IFC Chief Justice of Standards:

A.1.a.i. Charged Member Fraternity may ask questions;

A.1.a.ii. IFC Justices may ask questions;

A.3.b. Presentation of charged Member Fraternity:

A.1.a.i. IFC Justices may ask questions;

A.3.c. Calling of Witnesses

A.1.a.i. Charged Member Fraternity may ask questions;

A.1.a.ii. IFC Justices may ask questions;

A.3.d. Charged Member Fraternity may give final statement;

A.3.e. IFC Justices deliberate in closed session to determine findings of responsibility and if necessary, appropriate sanction(s).

Section 9 - Conflicts of Interest

A. In the event the IFC Chief Justice of Standards' Member Fraternity is involved in the alleged violation, the highest ranking IFC Executive Board officer, starting with the IFC President, as listed in Article IV, Section 1 of the IFC Constitution, shall serve in his stead.

Section 10 - Prohibition on Recruitment Restrictions as a Sanction

A. The IFC Judicial Board may impose educational and punitive sanctions, as prescribed in the IFC Bylaws, but under no circumstances may it prohibit a Member Fraternity's ability to recruit.

Section 11 - Non-Status Sanctions

The following are sanctions that may be imposed by the IFC Judicial Board and/or IFC Chief Justice of Standards (including, but not limited to):

A. Letter of apology
B. Fines
C. Restitution
D. Educational programming
E. Public service to the campus or community
F. Meetings with campus office/departments
G. Loss of social event and/or campus event privileges
H. Loss of eligibility for IFC Awards
I. Censure

Section 12 - Status Sanctions

In the event of an egregious violation, the following are sanctions that may be imposed by the IFC Judicial Board for a specified period of time:

A. Suspension: Loss of IFC voting rights, removal from Good Standing status, and any additional sanctions listed in Non-Status Sanctions.
B. Loss of IFC Recognition: Loss of IFC recognition and its rights and privileges.

Section 12 - Duration of Sanctions

A. Judicial action shall specify the duration and deadlines of any sanctions imposed. After such specified time, if the Member Fraternity has fulfilled the requirements of the sanctions imposed, the Member Fraternity shall return to good standing. In the event the Member Fraternity does not fulfill all of the requirements of the sanctions imposed, the IFC Chief Justice of Standards shall convene a Formal IFC Judicial Board Hearing to determine future course of action.

Section 13 - Notification of Findings

A. Within three (3) business days of any Informal or Formal Judicial Hearing, the IFC Chief Justice of Standards shall communicate in writing to the charged Member Fraternity, its inter/national headquarters, and its chapter advisor, as well as any relevant Wittenberg University administrators, the alleged violation, the findings of the hearing, and any sanction(s) imposed.
B. The IFC Chief Justice of Standards shall notify the IFC General Body of any sanctions imposed upon a Member Fraternity through any Informal or Formal Judicial Hearing.

Section 14 - Appeals

A. The IFC Judicial Board's decision is subject to appeal by a Member Fraternity within two weeks of receiving written notification of the decision. Appeals shall be made in writing to the IFC President and shall be made solely on the following grounds:

1. Error in the charge and/or Judicial Board Hearing process that materially affected the outcome.
2. The severity of the sanction did not match the severity of the violation.
3. New information that could not have been discovered prior to the IFC Judicial Board Hearing through the exercise of reasonable diligence.

B. Sanctions imposed through the Judicial Process shall stand until an appeal is heard.

Section 15 - Non-Status Sanctions Appeals

A. The IFC Executive Board shall hear appeals for Non-Status Sanctions. The IFC Chief Justice of Standards shall first present the IFC Judicial Board's decision and rationale for its actions. The appealing Member Fraternity shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the IFC Judicial Board's actions. Any individual from the appealing Member Fraternity serving on the IFC Executive Board shall not participate in the appeal proceedings. The IFC Executive Board may either dismiss the charge(s) with no sanctions or to alter the sanctions imposed by a two-thirds (2/3) vote. The decision of the IFC Executive Board shall be final for Non-Status Sanctions.

Section 16 - Status Sanctions Appeals

A. The IFC General Body shall hear appeals for Status Sanctions. The IFC Chief Justice of Standards shall first present the IFC Judicial Board's decision and rationale for its actions. The appealing Member Fraternity shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the decision. Upon completion of the Member Fraternity appeal presentation, all representatives of the Member Fraternity shall be dismissed from the meeting, including the Member Fraternity's IFC Representative and Alternate Representative.
B. The IFC General Body shall first vote on whether to uphold the status sanction, which shall

require a two-thirds (2/3) vote. In the event the IFC General Body fails to uphold the decision, the IFC General Body shall determine by a two-thirds (2/3) vote to either dismiss the charge(s) with no sanctions or to alter the sanctions imposed.

C. The decision of the IFC General Body shall be final with no further appeal rights.

Section 17 – University Conduct Board Matters

A. Any matters that do not fall into the realm of the IFC Judicial Council, or that the council has decided shall be passed onto the University Conduct Board should be done in a timely manner and according to the guidelines outlined in The Guidelines of the University Conduct Board

Section 18 – Suggested Penalties for Hazing

A. Depending upon the nature of the offense, any or all of the following penalties may be enacted at the discretion of the University Conduct Board and/or the IFC Judicial Board for each classification of hazing

1. Subtle Hazing
    a. A letter of warning to the chapter from the IFC or University Conduct Board
    b. A letter informing the National Fraternity
    c. IFC Probation (See IFC Constitution)
    d. Requiring the filing of weekly reports on chapter and pledging activities with the IFC
    e. A minimum fine of $100.00
2. Harassment Hazing
    a. Requiring the filing of weekly reports on chapter and pledging activities with the IFC
    b. IFC Probation, for a period to be determined by the IFC Judicial Board or University Conduct Board, with the revocation of social privileges
    c. A minimum fine of $250.00
3. Dangerous Hazing
    a. IFC Probation, for a period to be determined by the IFC Judicial Board or University Conduct Board, with the revocation of social privileges
    b. Review of current chapter officers by the IFC Judicial Board or University Conduct Board
    c. Members involved in the incident disciplined as appropriate
    d. A minimum of a $500.00 fine
    e. Any other restrictions and/or requirements on the chapter and/or members as deemed necessary by the University Conduct Board
    f. Suspension of chapter's charter with the IFC and Wittenberg University

B. In addition to the disciplinary action of the University Conduct Board and Wittenberg University, acts of hazing may result in civil and criminal liability on the part of those individuals engaged in such activities.

Section 19 – Suggested Penalties for Recruitment Violations

A. An offense in the following suggested punishments is defined as per person and/or per event

B. Recruitment Event Violations

1. Purchasing or serving alcohol to prospective members - $250 per person provided
2. Women present at a recruitment event - $100 per event
3. Unregistered recruitment event - $100 per event

4. Off-campus recruitment event further than 20 miles without prior approval - $100 per event

C. Bid-Related Violations

1. Scheduling events in conflict with IFC Recruitment Events or the IFC Recruitment Schedule - $100 per offense
2. Contact with prospective members when prohibited - $250 per offense

D. Multiple Infractions

1. Multiple and/or repeated infractions within the course of a year shall be referred to the University Conduct Board and IFC Judicial Board

Article VIII
Committees and Appointments

Section 1 – Executive Committee

A. The executive committee shall consist of officers A-I as listed in Article IV, Section 1 of the IFC Constitution

1. The duties of the IFC Executive committee shall be as listed below:

a. To meet, as requested by the IFC President, to help plan activities on behalf of the IFC and Wittenberg Greek Life

b. To conduct the business of IFC when school is not in session

Section 2 - Greek Affairs Committee

A. The purpose of the Greek Affairs Committee is to coordinate public relations activities for the Greek Community at Wittenberg University

B. The committee shall be co-chaired by the IFC Public Relations Chair and the Panhellenic Council Public Relations Chair

C. Each chapter shall select at least one delegate to actively participate in the planning and execution of committee activities for a term as designated by the chairs

D. The committee shall be organized in February by the newly installed IFC and Panhellenic Public Relations Chairs, should they decided to implement the committee during their term

E. The entire committee shall meet at times designated by the committee chairs, and each sub committee will meet as needed

F. The following sub-committees have been established: Faculty/Staff, Community Service, Publications, Recruitment, and Alumni

1. **Faculty/Staff Relations** - This sub-committee is responsible for increasing communication and understanding between the Faculty/Staff and the Greek Community
2. **Community Service** - This sub-committee is responsible for coordinating all Greek service projects which benefit the Springfield Community, to be headed up by the Panhellenic Philanthropy Chair and the IFC Assistant Public Relations Chair
3. **Publications** - This sub-committee is responsible for writing articles for The Torch that showcase the activities and achievements of the Wittenberg Greeks and to create publications for Admissions, in conjunction with the Recruitment sub committee, to aid in education prospective students about Wittenberg Greek Life
4. **Recruitment** - This sub-committee is responsible for creating a marketing plan to promote Greek Life to Wittenberg students and generate interest in the Rush process

Section 3 - Greek Week Committee

A. The purpose of the Greek Week Committee is to coordinate an annual All-Greek event which promotes unity, service, and friendly competition. Each chapter which is affiliated with and pays dues to Wittenberg University's IFC is eligible for participation in the annual Greek Week events, pending the following 3 conditions:

1. All eligible chapters must pay additional dues, labeled as Greek Week dues, to the IFC VP Records & Finance by the date set forth and in the amount determined by the IFC VP Philanthropy & Projects. This amount is specified as $7.00 per member and is to be paid in one check from each chapter.

2. Each chapter must provide one Greek Week delegate to serve as the chapter's delegate throughout the entire process of planning and conducting Greek Week. The delegate must be present at all Greek Week meetings. If the delegate must be absent due to a conflict, substitutes may be sent only with the prior consent of the IFC VP Philanthropy & Projects. If a chapter is not represented at a meeting, or the substitute is not approved, the VP Philanthropy & Projects will determine the consequence. This may include an automatic point reduction or disqualification from the Greek Week competitions with no refund of the dues paid.

3. A chapter's participation will depend on its planning, running or providing the required number of volunteers or team members as requested by the VP Philanthropy & Projects to staff an event or assist in making it run smoothly. The VP Philanthropy & Projects may determine appropriate consequences for a non-compliant chapter. These may include those in point b above and will be confirmed by the IFC Executive Board.

B. The Greek Week committee shall be co-chaired by the Panhellenic Council's Programming Chairperson and the IFC VP Philanthropy & Projects

C. The Greek Week co-chairs shall organize during the semester prior to Greek Week and begin to meet weekly until the event concludes

D. The Greek Week co-chairs will run meetings of the Greek Week Committee to handle all issues regarding Greek Week including, but not limited to, establishing a theme, deciding on a schedule of events, creating a Greek Week budget from Greek Week dues, and delegating event planning tasks to the Greek Week Delegates of the committee

Section 4. – Expansion Committee

A. The Expansion committee shall be formed to administer the deliberation and any such decisions made regarding the expansion of the fraternity community within Greek Life at Wittenberg University. All action in the areas of expansion must be approved and sanctioned by this committee.

B. The Expansion Committee shall consist of the following individuals whom have vested interests in the well-being of the fraternity community at Wittenberg University and will be granted voting privileges regarding the action of approval in the areas of expansion:

1. The Director of Greek Life at Wittenberg University.
2. The Greek Life Senator, representing the interests of IFC within the Student Senate of Wittenberg University. Per their enumerated role as Greek Life Senator, they shall report to Student Senate all details occurring during the proceedings of this committee as frequently as possible so as to ensure an efficient partnership between the Interfraternity Council and Student Senate.
3. The President of the Interfraternity Council of Wittenberg University.
4. Each of the IFC chapter Presidents or the IFC representative of a member chapter if the chapter President be indisposed.

C. In any instance wherein a formal request is made to the Interfraternity Council of Wittenberg University and/or the Director of Greek Life at Wittenberg University, this

committee shall be called to order by the President of the Interfraternity Council or the Director of Greek Life for the purposes of deliberation and voting in the areas of expansion. This body may undergo deliberation as deemed necessary to the appropriate time frame as each scenario demands, barring any concerns made by any members of this committee. Upon settling of committee matters, the committee can be disbanded until another expansion query arises or as the President of the Interfraternity Council sees fit.

D. When the Expansion Committee is called to order, the following are enumerated as the duties and obligations of the body:
    1. To examine the climate of the fraternity community and Greek community at-large so as to determine whether or not expansion is advised and/or appropriate.
    2. To regularly report all committee activities to the Interfraternity Council at Wittenberg University, Student Senate, Panhellenic Council at Wittenberg University, and IFC member chapters.
    3. To coordinate all expansion deliberation and voting procedure as seen fit by the body as a whole.
E. The expansion process may occur at Wittenberg University is henceforth established to occur in two ways: 1) through a formal plan approved by the Interfraternity Council at Wittenberg University and 2) through receiving a formal petition for expansion a fraternity headquarters, interest group, or colony.
F. All such deliberation and votes taken within the Expansion Committee must be in accordance with the open expansion policy as enumerated within the Constitution of the North-American Interfraternity Conference.
G. In the event that an organization is approved by this Expansion Committee to establish a presence on this campus, the Interfraternity Council of Wittenberg University will defer further action regarding obtaining recognition to the Student Senate.

Section 5.--Roundtables

A. A Roundtable is to be defined as a meeting in which the officers, or officer equivalents, engage in conversation and debate surrounding the issues brought forth by the Roundtable's Directing IFC Executive Officer during an allotted date and time previously agreed upon by the Roundtable members.

B. The following Roundtables are to be recognized by the IFC at Wittenberg University as official and binding:

1. Presidents' Roundtable
2. Standards and Ethics Roundtable
3. Recruitment Roundtable
4. Delegates' Roundtable
5. Service and Philanthropy Roundtable
6. Scholarship Roundtable
7. Harm Reduction and Risk Management Roundtable
8. Public Relations Roundtable
9. Fraternity Education Roundtable

C. The Directing IFC Executive Officer is to have full control over the agenda and proceedings of the Roundtable's discussion, and is to be responsible for the organization of the Roundtable's meeting venue, date, time, and duration.

1. The Directing IFC Executive Officer must notify the Roundtable membership no later than two weeks prior to the Roundtable's scheduled meeting. Likewise, an excuse for absence must be submitted to the Directing Officer and the IFC VP of Records and Finance no later than one week prior to the Roundtable's scheduled meeting

2. In the event that a Roundtable member is unable to attend, and has been excused by the Directing Officer, that member must appoint a substitute from the active membership of the excused Roundtable member's Chapter.

D. Due to the importance of a Roundtable's role in the discussion and furtherance of ideas related to the benefit of the IFC, all Roundtables adhering to the regulations set forth in Sec. 5 of this Article, shall be considered as mandatory by the IFC and thereby subject to the discretion of the IFC Executive Committee.

E. Failure to attend a designated, recognized, and mandatory Roundtable, will result in the following:

1. An initial fine of $50.00 imposed by the IFC Executive Committee upon the absent member's Chapter.

2. A Make-up session with the Roundtable's Directing Officer.

3. Failure to attend a Make-up session will resulting in a further fine of $100.00 imposed by the IFC Executive Committee upon the absent member's Chapter, and the re-scheduling of the Make-up session with the Directing Officer.

4. This penalty is to accrue until all of the attendance requirements are satisfied, or are waived by the IFC Executive Committee.

F. In the event that the IFC Directing Officer fails to schedule, organize, or attend the aforementioned Roundtables within that Officer's jurisdiction, the following penalties are to be imposed:

1. An initial written censure imposed by the IFC Executive Committee.

2. Upon the second failure to meet the standards set forth in this section, that Officer is to be considered derelict, and the impeachment process shall be initiated at the discretion of the IFC.

Article IX
Dues and Assessments

Section 1 – Dues

A. The dues for participation and affiliation with IFC shall be $10.00 per semester for each active based upon the membership of chapters at the beginning of the semester. Dues will be collected each semester as designated by the IFC Vice President of Records and Finance.

Section 2 – Bills

A. Bills will be issued by the second week of the semester by the IFC Vice President of Records and Finance. Failure to pay by the fifth week of the semester will result in a fine of 10% of the total due. This fine will be levied each week that the payment is delinquent.

Section 3 – Greek Week Dues & Bills

A. Greek Week bills and dues will be issued by the IFC Vice President of Records and Finance as prescribed in Article VIII, Section 3