Wittenberg University
2024 Biweekly Payroll Schedule

| No. | Payroll Period | Timesheet Submission Due by 10 am Supervisor Approval Due by 12 pm | Pay Date |
| :---: | :---: | :---: | :---: |
| 1 | 12/18/23 to 12/31/23 | Wednesday December 20, 2023 | Friday, January 5, 2024 |
| 2 | 01/01/24 to 01/14/24 | Monday, January 15, 2024 | Friday, January 19, 2024 |
| 3 | 01/15/24 to 01/28/24 | Monday, January 29, 2024 | Friday, February 2, 2024 |
| 4 | 01/29/24 to 02/11/24 | Monday, February 12, 2024 | Friday, February 16, 2024 |
| 5 | 02/12/24 to 02/25/24 | Monday, February 26, 2024 | Friday, March 1, 2024 |
| 6 | 02/26/24 to 03/10/24 | Monday, March 11, 2024 | Friday, March 15, 2024 |
| 7 | 03/11/24 to 03/24/24 | Monday, March 25, 2024 | Friday, March 29, 2024 |
| 8 | 03/25/24 to 04/07/24 | Monday, April 8, 2024 | Friday, April 12, 2024 |
| 9 | 04/08/24 to 04/21/24 | Monday, April 22, 2024 | Friday, April 26, 2024 |
| 10 | 04/22/24 to 05/05/24 | Monday, May 6, 2024 | Friday, May 10, 2024 |
| 11 | 05/06/24 to 05/19/24 | Monday, May 20, 2024 | Friday, May 24, 2024 |
| 12 | 05/20/24 to 06/02/24 | Monday, June 3, 2024 | Friday, June 7, 2024 |
| 13 | 06/03/24 to 06/16/24 | Monday, June 17, 2024 | Friday, June 21, 2024 |
| 14 | 06/17/24 to 06/30/24 | Monday, July 1, 2024 | Friday, July 5, 2024 |
| 15 | 07/01/24 to 07/14/24 | Monday, July 15, 2024 | Friday, July 19, 2024 |
| 16 | 07/15/24 to 07/28/24 | Monday, July 29, 2024 | Friday, August 2, 2024 |
| 17 | 07/29/24 to 08/11/24 | Monday, August 12, 2024 | Friday, August 16, 2024 |
| 18 | 08/12/24 to 08/25/24 | Monday, August 26, 2024 | Friday, August 30, 2024 |
| 19 | 08/26/24 to 09/08/24 | Monday, September 9, 2024 | Friday, September 13, 2024 |
| 20 | 09/09/24 to 09/22/24 | Monday, September 23, 2024 | Friday, September 27, 2024 |
| 21 | 09/23/24 to 10/06/24 | Monday, October 7, 2024 | Friday, October 11, 2024 |
| 22 | 10/07/24 to 10/20/24 | Monday, October 21, 2024 | Friday, October 25, 2024 |
| 23 | 10/21/24 to 11/03/24 | Monday, November 4, 2024 | Friday, November 8, 2024 |
| 24 | 11/04/24 to 11/17/24 | Monday, November 18, 2024 | Friday, November 22, 2024 |
| 25 | 11/18/24 to $12 / 1 / 24$ | Monday, December 2, 2024 | Friday, December 6, 2024 |
| 26 | 12/2/24 to 12/15/24 | Monday, December 16, 2024 | Friday, December 20, 2024 |
| 2025 | 12/16/24 to 12/29/24 | Thursday, December 19, 2024 | Friday, January 3, 2025 |

## 2024 Monthly Payroll Schedule

| No. | Payroll Period | Payroll changes Due by 5 p.m. EST | Pay Date |
| ---: | ---: | ---: | ---: |
| 1 | $01 / 01 / 24$ to 01/31/24 | Wednesday, January 10, 2024 | Thursday, January 25, 2024 |
| 2 | $02 / 01 / 24$ to 02/29/24 | Monday, February 12, 2024 | Monday, February 26, 2024 |
| 3 | $03 / 01 / 24$ to 03/31/24 | Monday, March 11, 2024 | Monday, March 25, 2024 |
| 4 | $04 / 01 / 24$ to 04/30/24 | Wednesday, April 10, 2024 | Thursday, April 25, 2024 |
| 5 | $05 / 01 / 24$ to 05/31/24 | Friday, May 10, 2024 | Friday, May 24, 2024 |
| 6 | $06 / 01 / 24$ to 06/30/24 | Monday, June 10, 2024 | Tuesday, June 25, 2024 |
| 7 | $07 / 01 / 24$ to 07/31/24 | Wednesday, July 10, 2024 | Thursday, July 25, 2024 |
| 8 | $08 / 01 / 24$ to 08/31/24 | Monday, August 12, 2024 | Monday, August 26, 2024 |
| 9 | $09 / 01 / 24$ to 09/30/24 | Tuesday, September 10, 2024 | Wednesday, Sept. 25, 2024 |
| 10 | $10 / 01 / 24$ to $10 / 31 / 24$ | Thursday, October 10, 2024 | Friday, October 25,2024 |
| 11 | $11 / 01 / 24$ to $11 / 30 / 24$ | Monday, November 11, 2024 | Monday, November 25, 2024 |
| 12 | $12 / 01 / 24$ to $12 / 31 / 24$ | Monday, December 9, 2024 | Friday, December 20, 2024 |

