

Acknowledgment and Consent of Electronic Delivery

ERISA and other required notices are available on the Faculty & Staff Teams site under the HR channel in the "Required Notices" section. Electronic distribution methods comply with Department of Labor (DOL) and Internal Revenue Service (IRS) regulations for employees who have regular access to a computer as part of their job duties. For new hires and for employees who do not regularly use a computer, we are required to obtain written acknowledgment and consent.

Witt ID

First Name

Last Name

Position Title

Email Address

Phone

I acknowledge and consent to receiving documents and/or notices in electronic format, including, but not limited to, the following:

- ERISA Summary Plan Descriptions
- Summaries of Material Modifications
- Summary Annual Reports
- QMCSO Procedures
- Women's Health and Cancer Rights Act (WHCRA) Notice
- Statement of ERISA Rights
- Newborn's Act Notice
- CHIPRA Notices
- Notice of Coverage Options (Marketplace notice)
- Summaries of Benefits and Coverage (SBCs)
- Primary Care Provider Notice (if applicable)
- Grandfathered Plan Notices
- Medicare Part D Notices
- HIPAA Notice of Special Enrollment Rights
- HIPAA Notice of Privacy Practices
- HIPAA/ADA Wellness Program Disclosures
- Michelle's Law Notice Disclosure (if applicable)

These documents can be electronically accessed on the Wittenberg University Faculty & Staff Teams site > HR Channel and on the [Wittenberg University Required Notices Webpage](#).

You may provide notice of a revised email address or withdraw your consent at any time without charge by sending an email to hure-mail@wittenberg.edu or calling 937-327-7517.

You are entitled to request and obtain a paper copy of any electronically furnished document free of charge by emailing hure-mail@wittenberg.edu or calling 937-327-7517.

Signature

Date