

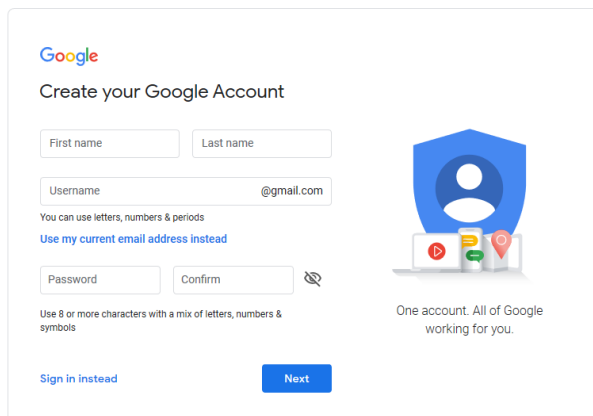
Instructions for starting a non-Witt email account or transferring personal emails

If you do not have an email account aside from your Wittenberg account, OR if you are looking to transfer personal emails from your Wittenberg account to your personal account, see the instructions below.

There are a variety of free email services to choose from; some of the most well-known are Gmail and Outlook (which includes Hotmail and Live). Links to information for starting accounts or importing personal items from Outlook to accounts with these companies are noted below.

[Gmail](#)

Gmail is Google's free email service and is linked with all of Google's other services.

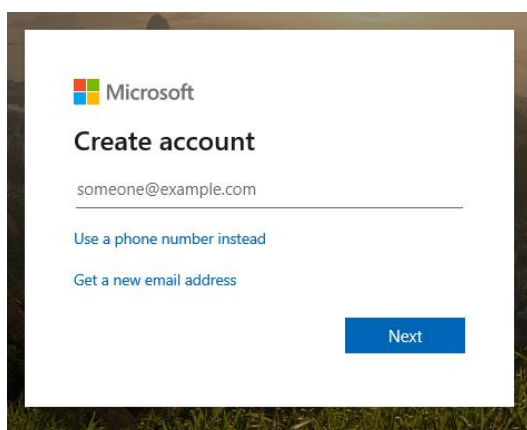


The screenshot shows the Google Account creation interface. At the top left is the Google logo. Below it, the text reads "Create your Google Account". There are two input fields for "First name" and "Last name". Below these is a "Username" field with a placeholder "@gmail.com". A note states "You can use letters, numbers & periods" and a link "Use my current email address instead". There are "Password" and "Confirm" fields with an eye icon for visibility. A note below says "Use 8 or more characters with a mix of letters, numbers & symbols". At the bottom left is a link "Sign in instead" and a blue "Next" button. On the right side, there is a blue shield icon with a person silhouette, and a laptop displaying various Google services icons. Below the laptop, the text says "One account. All of Google working for you."

[Click here for instructions to import your personal Outlook items from your Wittenberg email to Gmail email address using a .pst file.](#)

[Outlook](#)

Outlook is Microsoft's email service and its user interface is most like Wittenberg's.



The screenshot shows the Microsoft account creation interface. At the top left is the Microsoft logo. Below it, the text reads "Create account". There is an input field containing "someone@example.com". Below this is a link "Use a phone number instead" and another link "Get a new email address". At the bottom right is a blue "Next" button. The background of the page is a blurred image of green grass.

[Click here for instructions to import your personal Outlook items from your Wittenberg email to an Outlook email address using a .pst file.](#)