

FORM FOR RECOMMENDATIONS CONCERNING TENURE

(Outline of information to be sent to  
Personnel Board by Department Chair)

Wittenberg University

Recommended Change in Faculty Status - Advancement to Tenure

Name of Faculty Member Department \_\_\_\_\_ Department

Date of appointment to Wittenberg Faculty to present rank

Signature of Department Representative Date

The departmental representative is asked to comment specifically on all the criteria found in the "Guidelines for Assessing Qualifications for Tenure," indicating wherever possible the source of information (such as personal observation, student reactions, comments of colleagues, the faculty member). For all the criteria for tenure, please address strengths as well as any weaknesses. The recommendation must be accompanied by a current vita and a list of courses taught at Wittenberg.

Please attach copies of the candidate's third, fourth, and fifth-year reviews, address any issues noted therein, and explain any discrepancies between the current review and those earlier reviews.

The candidate should append a response, which may take the form of a self-assessment, to this form.

\_\_\_\_\_  
Department Chair

\_\_\_\_\_  
Candidate

(Signature means that faculty member has read the report).

\_\_\_\_\_  
Date of Report

\_\_\_\_\_  
Date(s) of Conference(s)

Signatures of other Tenured Members of the Department

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