**Wittenberg University**

**Department Annual Reports**

I. Executive Summary of the Department’s previous year.

II. Noteworthy Accomplishments, Awards, or Recognitions

III. Faculty Scholarship (please note any scholarly work co-authored with students)

a. Books

b. Refereed Articles

c. Book Chapters

d. Proceedings

e. Reviews

f. Newspaper or Magazine Articles

g. Conference Presentations

h. Other

IV. Artistic Performance, Exhibition, or Presentation

V. Other Faculty Professional Activity

a. Invited Lectures

b. Leadership in Professional Organizations

c. Consultancy and other External Professional Work

d. Other

VI. Noteworthy University and/or Community Service

VII. Major Events, Speakers or Colloquia

VIII. Major Curricular Revisions or Changes

IX. Personnel Changes or Issues

X. Departmental Goals for the Coming Year

XI. Prioritized Resource Needs

a. Facilities

b. Equipment

c. Supplies

d. Other

XII. Members of the department with whom you have met to discuss annual achievements/goals

XIII. Summary of Department Status

* Table with number of fall and spring major/minors (add to every year for historical comparison)

|  |  |  |
| --- | --- | --- |
| Semester | Fall 2017 | Spring 2018 |
| # of majors |  |  |
| # of minors |  |  |

* Additional data to share…

XIV. Assessment Plan Status/Update

* Departmental Learning goals
* Direct assessment
* Indirect assessment
* Outcomes
* Changes from last year?