

WITTENBERG UNIVERSITY

MOTOR VEHICLE REGULATIONS

Students, please remember that all motor vehicles must be registered with the university each year. It is the operator's responsibility to affix the registered vehicle validation hangtag to the rearview mirror. Registration may be completed online by logging onto the university web page (www.wittenberg.edu) and logging into the "My Witt" portal. **Vehicle hang tags must be picked up at your student mail box within 7 days of the vehicle arriving on campus.** Vehicle registration fees are as follows:

Student Type	Vehicle Registration Fee	Replacement Permit Fee
Traditional Students (includes commuter students)	\$125.00/Yr.	\$10.00
SCE Students	\$50.00/Yr.	\$10.00
High School Scholars/ Upward Bound Students	N/A	N/A
Masters Programs	N/A	N/A

All students are expected to familiarize themselves with the university motor vehicle regulations located on the Police Division's web page and to operate their vehicles with caution and good judgment. Validation hang tags are valid only for areas designated for student parking. Faculty, staff, and visitor areas are not for student parking. It should be noted that such things as careless operation, driving at an excessive speed, driving while under the influence of alcohol, or driving on any campus grounds other than campus roads are among the more serious abuses of the motor vehicle code and are strictly prohibited. The speed limit on campus roads is 15 mph. Parking in any university crosswalk is prohibited.

Wittenberg is a pedestrian campus with limited parking space. Therefore, parking on campus is a privilege closely regulated by the university. Traffic and parking violations are cause for university disciplinary action. Regulations are enforced by the Police Division. Legal parking areas for students are New Hall lot, Ferncliff Hall lot, the lower end of Ward Street, the Student Center lot (overnight in designated areas only), the Krieg lot, and the Tower and Firestone Halls lot. Students may also park in any legal spot on city streets. **There are no other legal parking places on campus, either signed or unsigned.**

Parking regulations are enforced in the following manner: vehicles parked illegally will receive citations; vehicles receiving more than three citations for the academic year may be towed or be booted by an immobilization device whenever found in violation. The fee associated with recovering towed vehicles is separate and unrelated to university fines. Fines assessed by the university are charged to the bill of the offender. Extended non-payment or non-identified vehicles are still subject to the total fine when identified. These fines are placed on the student bill and, if not paid, can delay graduation or prevent class registration. It is the responsibility of students who operate and own vehicles to ensure that their vehicles are parked legally on campus. **Loaned vehicles are the financial responsibility of the owners and no difference in enforcement will be shown to multiple offenders who claim that their cars were not within their control.**

Visitors are required to follow the same regulations as their relatives or sponsors. They are expected to obey parking regulations just as are other members of the university community. Visitors must obtain a visitor's parking pass from the Police Division.

Traffic and parking violations are dealt with in a progressive manner. Sanctions include, but are not limited to, fines towing, immobilization, and/or loss of parking and operating privileges on campus.

Only citations issued in error, issued to the wrong party, or a verified emergency will be considered for review by the Chief of Police. Financial hardship is not a cause for review. This review must occur within five working days of the violation. **Citations will not be reviewed outside the five-day time frame.** Violations not subject to the appeal process include parking in fire lanes and handicap spaces.

Fines may be paid at the Student Accounts Office.