

University Planning Commission  
May 5, 2016 2:30 p.m.

Members Present: Pete Hanson, Eric Rusnak, Ed Hasecke, Margaret Goodman, Mark DeVilbiss, Andy Tune, Mary Jo Zembar

Minutes

- Let Ty or Pete know if there are corrections to the minutes by 5 pm the day of the meeting

Announcements

- Will receive summarized feedback from Jane Dockery on May 9<sup>th</sup>

Proposal-Thematic Groups-Structure

- Identify thematic/sub-groups
- Limited number of strategic goals – more than 2 groups, but less than 10
- 6 groups – 8 members (4 UPC, 4 recruited)
- 1 person as a leader, 1 as a co-leader
- Ty and Pete will be ex-officio on each group to help communication
- Plan is to finalize memberships of groups by next week
- Will talk about themes on May 10<sup>th</sup>
- Would like to come up with groups by May 20<sup>th</sup>
- How will the other people for the groups be identified?
  - o They will be invited by UPC members based on a specific skill set
- Send out themes to campus and ask if anyone is interested in being a part of a sub-group
- The themes will be from the open space sessions
- Could have more/less than 6 themes
- Identify themes next Tuesday
  - o Proposal: Ask campus for additional themes
    - Create survey with open box to submit feedback with the themes listed in the email (similar to a virtual open space session)
    - Have the survey open after grades are due and give a couple of days for feedback
    - Could slide in comments to where they fit and create new themes if needed
    - Don't forget to identify themes that Wittenberg is already doing and that we would like to continue doing
- Who will the email go to?
  - o Faculty, staff, students, retirees, alumni
  - o Use SurveyMonkey

Common Themes of Strategic Plans

- Looked at goals of multiple colleges
  - o High quality/distinctive academic experience
  - o Improve recruitment and retention
  - o Develop sustainable business model/undertake capital campaign
  - o Increase or enhance diversity
  - o Strengthen institutional culture
  - o Upgrade infrastructure
  - o Centers of distinction
- Likely to find these are our themes – may frame them differently
- Can post summary on myWitt page
- Seem to be operational themes/categories – how we address them is going to be the strategic plan

#### Workshop/Summer Retreat

- Half-day workshop the week of June 6<sup>th</sup> –set course for what needs to be done over the summer
- Full day retreat at the end of the summer before new student days
  - o Will send out to dates to choose from