OCCUPANCY REQUIREMENTS AND RESTRICTIONS: All full-time undergraduate Students are required to live in University housing and participate in University housing selection. Failure to register in University housing and Board Agreement (“Agreement”) and the rates then in effect unless granted prior written approval from the Associate Dean for Residence Life or their designee to be released from this requirement. Any Student seeking exemption from the housing requirement must complete and submit a Housing Request Form. Any Student who graduates, withdraws from the academic term or from academic life at least 30 days prior to the start of the Agreement is eligible to receive a maximum of $1,500 for those commuting from the principal residence of their parent or legal guardian within a 30-mile driving distance of campus; 2) Students who are married or have dependents in their care; or 3) Students residing in a University-recognized Fraternity or Sorority house. The University reserves the right to refuse housing privileges to any person at any time. By signing this Agreement, the student agrees to abide by the Student and Family Housing Code, the Housing and Residential Life Policies and Procedures and the Student Handbook. The University reserves the right to refuse housing privileges to any Student, at any time, either prior to room assignment or during the term of this Agreement. The University reserves the right to deny or immediately remove a Student from University housing based on criminal history or conduct. This provision does not require the University to perform a criminal background check on any Student.

LENGTH OF AGREEMENT: This Agreement is in effect for both Fall and Spring semesters, or the remaining portion of the academic year if the Student moves into University housing after the academic year begins. Students are eligible to move into their University assigned space on the date published by the University. Spring semester cancellations are not permitted unless the Student graduates, withdraws from the University, or is participating in an approved academic program. The rates then in effect will be received at least 30 days prior to the start of term. Failure to maintain full-time enrollment may result in cancellation of this Agreement. The University reserves the right to consolidate, alter, or cancel housing assignments at any time. All changes must be requested through and approved in accordance with the published Room Change Policy. In order to reserve housing for each succeeding academic year or term, a returning Student must sign an Agreement during Housing Lottery or upon move-in, whichever is earlier. Students with vacancies are not permitted to sublet to a roommate. Students with vacancies who deteriorate or refuse roommates will be charged for blocking the vacant space or be forced to move to a space more suitable for their needs.

AVAILABILITY AND RATE CHANGES: The University will set the housing and meal plan rates each spring for the coming fall semester. These rates are valid only for the current academic year. The University does not guarantee that the rates will remain the same for future academic years, or that particular board or housing options will be available. The University guarantees residence hall housing only to first-year and sophomore Students; Students must have junior standing as defined by the Registrar to be eligible for University-owned houses and apartments. Rates are related to specific units/properties and occupancy and are published online annually after Board and administration approval.

PROPERTY: The University provides furniture in residence hall rooms and the Keller/Sprecher apartments. University housing units are equipped with full kitchens. The Student accepts full responsibility for the University-installed furnishings and fixtures in the room at the time the Student signs the Agreement. The University reserves the right to consolidate, alter, or cancel housing assignments at any time. All changes must be requested through and approved in accordance with the published Room Change Policy. In order to reserve housing for each succeeding academic year or term, a returning Student must sign an Agreement during Housing Lottery or upon move-in, whichever is earlier. Students with vacancies are not permitted to sublet to a roommate. Students with vacancies who deteriorate or refuse roommates will be charged for blocking the vacant space or be forced to move to another space more suitable for their needs.

LIMITATION OF LIABILITY: University is not responsible for loss or damage to person or property occurring on or about the residential property. The University reserves the right to consolidate, alter, or cancel housing assignments at any time. All changes must be requested through and approved in accordance with the published Room Change Policy. In order to reserve housing for each succeeding academic year or term, a returning Student must sign an Agreement during Housing Lottery or upon move-in, whichever is earlier. Students with vacancies are not permitted to sublet to a roommate. Students with vacancies who deteriorate or refuse roommates will be charged for blocking the vacant space or be forced to move to another space more suitable for their needs.

OCCUPANCY AND USE: The Student must make arrangements with Student Financial Services regarding payment of their term bill in full prior to being issued a room key or moving belongings into the space. Failure to pay the Student account at any time could jeopardize the Student’s ability to remain in University housing. The University is not responsible for the security of the assigned space and locks of doors, windows, and other such property shall be the responsibility of the Student. The University will not be responsible for the return of items left by a Student when the Student vacates their assigned space. The Student is responsible for any damage to the individually assigned unit and common spaces within the hall, house, or apartment. If those responsible for the loss of, or damage to University property cannot be ascertained, the amount of the loss or resultant repair will be levied, on a pro rata basis against the entire house, apartment, hall, floor, or Student population, at the discretion of Residence Life. Furnishings and fixtures removed without written permission of the Associate Dean for Residence Life will be presumed lost, and the Student will be charged the full replacement cost for items missing from the room at checkout. The University guarantees residence hall housing only to first-year and sophomore Students; Students must have junior standing as defined by the Registrar to be eligible for University-owned houses and apartments. Rates are related to specific units/properties and occupancy and are published online annually after Board and administration approval.

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LIMITATION OF LIABILITY: University is not responsible for loss or damage to person or property occurring on or about the residential property. The Student hereby releases, discharges, waives any rights of recovery against, and covenants not to sue the University (including its directors, officers, trustees, agents and employees) for any loss or damage to property occurring on or about the residential property, including claims of bodily injury or death, whether caused by (or alleged to have been caused by) the negligence of the University, its employees or agents. The University shall indemnify the Student, and shall not be liable for any loss or damage to person or property occurring on or about the residential property. The University reserves the right to consolidate, alter, or cancel housing assignments at any time. All changes must be requested through and approved in accordance with the published Room Change Policy. In order to reserve housing for each succeeding academic year or term, a returning Student must sign an Agreement during Housing Lottery or upon move-in, whichever is earlier. Students with vacancies are not permitted to sublet to a roommate. Students with vacancies who deteriorate or refuse roommates will be charged for blocking the vacant space or be forced to move to another space more suitable for their needs.

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after approved occupancy dates, a fine of $50 per day will be imposed until the space is completely vacated. A room is not considered completely vacated until all belongings are removed and key is returned.

Students in houses and apartments shall pay for telephone, cable TV, and Internet as in the Unit Specific Conditions. All utilities (electric, gas, water, sewer, and trash) are included in the room rate. Excessive use or abuse of these services will result in additional charges to the student account. Pets are not permitted in any campus housing except within those outlined in the Residence Life policies. House and apartment residents wanting to bring in other pets must receive written approval from the Dean of Students, additional refrigerators, etc. Upon request permission in writing in advance and get approval from Residence Life and Physical Plant prior to bringing the appliance. The Student is responsible for appropriate, safe, and complete installation and removal. Any item or activity that the University deems at its discretion potentially: (1) unsafe, (2) damaging to University property, or (3) userEmail. Parking is permitted in University-designated areas only.

CONDUCT EXPECTATIONS: The Student must observe all rules, regulations, policies, and procedures set forth by the Board of Directors, Administration, Student Senate, Faculty, Residence Hall Association, or any other University body authorized to make rules, regulations, policies, or procedures. The Student assumes full responsibility and liability for the behavior and actions of their guests, whether the guests are University Students or not. The Student is not allowed to sublease or permit the subleasing of their rooms, apartments, or houses. The Dean of Students, or the designee of the Dean of Students, may, at their discretion, require a Student to vacate the premises because of their behavior or for violations of University policies or facility policies that has been issued “no trespass” orders. Students may not host or consent to any living unit, street, or block parties without written permission from Residence Life. The Student will act and require other persons on the residential property with the Student’s express or implied consent to act in a manner that will not disturb the Student’s neighbors’ or roommates’ community. All University housing is smoke-free. The Student may terminate this Agreement at any time for violation of residence hall regulations, or for conduct which is detrimental to other students, or the community living environment.

CHECK-IN AND CHECK-OUT PROCEDURES: Every University housing Student is responsible for checking in and out properly. Check-In: The Student must complete and return a room condition report (RCR) to Residence Life staff within 24 hours of key issuance. This RCR will be used in determining whether the Student has or has not damage to University facilities or property beyond normal wear and tear. If the Student fails to complete a RCR, the Student may lose the ability to appeal damage charges. Check-Out: The Student must make a check-out appointment with a Residence Life staff member to review closing procedures and the damage assessment process and return the room key. The room will be inspected by Residence Life staff before final determination of damages is made. Residence Life has the right to assess charges based on the condition’s information, on the RCR, and whether or not the Student checked out properly. Failure to check out properly will result in a fine. If a Student does not return the room key there will be a charge for a lock change. The Student also shares responsibility for condition of the living unit’s common spaces. The Student must remove all personal items from the common spaces at the time of check out, any belongings left behind will be considered abandoned and the Student will be charged for the removal or disposal.

BREAK CLOSINGS: Campus Housing is closed during the Thanksgiving, Winter, Spring, and Summer break periods. If the Student wishes to make arrangements for break housing (if offered), they must contact Residence Life at least one month in advance of the break period. Break Housing is not guaranteed and is at the discretion of the Student’s resident advisor. There is no access during any break period. The University requires a 24-hour notice in order to follow all break closing procedures as advertised by Residence Life and may be subject to fines for failing to do so. The University reserves the right to require key return and/or limit what can be left in the room over break.

ROOM ENTRY: By signing this agreement, the Student specifically authorizes the Dean of Students, or their designee, a law enforcement officer, or any worker authorized by the University to enter the Student’s room for the purposes of law enforcement, enforcing University policies, inspection, maintenance, repair, or other purposes. The University reserves the right to conduct safety inspections of living units and individual rooms during fire drills, hall closings, and throughout the academic year without notice. When a University employee acting in an official capacity knocks and identifies themselves as such, the Student must respond to the knock by opening the door. If the Student is not present at the time, or does not respond, the University employees will make no further attempts to contact the Student. If the Student is not present at the time, or does not respond, the University employees will make no further attempts to contact the Student. If the Student does not respond, the University employees will knock and enter the room. The Dean of Students, the President, or a law enforcement officer may enter the Student’s room after an on-campus search warrant is obtained if the University reasonably suspects illegal activity, violation of University policies, and/or violation of health or safety regulations; 2) in case of emergency; or 3) to recover University property. The University reserves the right, for reason of individual or community safety or welfare, to authorize the immediate suspension of a Student or removing the Student from the premises without notice, and to recover University property pending results of an investigation of the Student’s obligations under this Agreement. The University also may cancel this contract if a disaster, fire, Act of God, or other event shall prevent performance.

REFUND POLICY: After the Student receives the room key OR housing opens for the semester, the Student will be liable for all room charges due under this Agreement. Students who withdraw during a semester, but remain in University housing in the room or not, for any reason. Students who withdraw from the University within the semester must move out of University housing within 48 hours following the exit interview. If leaving at the end of the semester, the normal closing schedule is followed. Exceptions must be approved by the Associate Dean for Residence Life, which exceptions may be granted at the absolute discretion of the Associate Dean for Residence Life or the Associate Dean for Housing and Student Life is designated. Students in houses and apartments shall pay for telephone, cable TV, and Internet as in the Unit Specific Conditions. All utilities (electric, gas, water, sewer, and trash) are included in the room rate. Excessive use or abuse of these services will result in additional charges to the student account. Pets are not permitted in any campus housing except within those outlined in the Residence Life policies. House and apartment residents wanting to bring in other pets must receive written approval in writing in advance and get approval from Residence Life and Physical Plant prior to bringing the appliance. The Student is responsible for appropriate, safe, and complete installation and removal. Any item or activity that the University deems at its discretion potentially: (1) unsafe, (2) damaging to University property, or (3) the Student student may lose the ability to appeal damage charges. Check-Out: The Student must make a check-out appointment with a Residence Life staff member to review closing procedures and the damage assessment process and return the room key. The room will be inspected by Residence Life staff before final determination of damages is made. Residence Life has the right to assess charges based on the condition’s information, on the RCR, and whether or not the Student checked out properly. Failure to check out properly will result in a fine. If a Student does not return the room key there will be a charge for a lock change. The Student also shares responsibility for condition of the living unit’s common spaces. The Student must remove all personal items from the common spaces at the time of check out, any belongings left behind will be considered abandoned and the Student will be charged for the removal or disposal.

CAPITALIZED TERMS: Capitalized terms not otherwise defined in this contract have the same meaning as specified in the University Student Handbook.

SEVERABILITY: The invalidity of any provision of this contract shall not affect the other provisions of this contract, and this contract shall be construed in all respects as if any invalid portions were omitted.

IMMUNIZATION DISCLOSURE: Ohio law requires that students residing in on-campus housing must submit a Meningitis and Hepatitis B vaccination statement. The Student must submit a signed statement documenting that they have received the meningococcal meningitis vaccine and the Hepatitis B vaccine. Students who do not have the meningococcal meningitis vaccine must sign the statement that they will receive the meningococcal meningitis vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center. Students who do not have the Hepatitis B vaccine must sign the statement that they will receive the Hepatitis B vaccine(s) at the University medical center.
If Student is under 18:

Signature of Parent/Legal Guardian __________________________________________ Date __________________