Incoming Student Housing

Roommate Request Guide

Welcome Home. It’s Good Here.
If you are requesting a roommate, once you **AND** your intended roommate complete the Housing Agreement & Survey, you are ready to make a roommate request.

If you have a specific roommate in mind, you will be able to find and request them by name.

If you don’t have a roommate in mind, don’t worry – you can search for a roommate based on your answers to the Housing Survey.

To request a specific roommate, click on “Housing Selection”.
Roommate Requests

Click on "Select Roommates"
Pick “Select Roommates”
Roommate Requests

Change the dropdown to “Fall 2023”

Click “Search for Roommate”
Step 1: Enter the first and/or last name of your preferred roommate, and push “Begin Search”.

Step 2: Look at the Search Results to see if your intended roommate appears. If your preferred roommate isn’t showing up, try only entering a portion of their name or double-check the spelling. No nicknames! If they still aren’t coming up, they may not have completed their Housing Survey yet.

Step 3: Once you locate your intended roommate, click the “Request Roommate” button UNDER their name.
You have now requested your roommate. Your requested roommate must now accept the request in order to be matched.

Your intended roommate needs to accept your request under Pending Roommate Requests by clicking on the “Add Person” icon.
Once your roommate request is accepted, your Roommate Request screen will look like this:

The requested (and now accepted) roommate will show up under Roommate Requests (instead of Pending Roommate Requests) AND it will say “Your roommate group is fully matched.”
Under “My Info” from the main menu, you can alter your Roommate Profile to share your preferred contact info and any additional information you want to your potential and assigned roommates.
Welcome to the Tiger Family!
We cannot wait to have you on campus this Fall!

Check out the website for information about move-in dates, packing suggestions, and more.

If you need anything over the summer, please let us know how we can help!
Residence Life will be standing by ready to answer any questions you might have.

Email: housing@wittenberg.edu
Phone: 937-327-7800
Web: www.wittenberg.edu/reslife